

CONTRACT #2
RFS # 328.01-50508
FA # 08-21377
Edison # 6904

**Tennessee Wildlife Resources
Agency (TWRA)**

VENDOR:
J. F. Griffin Publishing, LLC



TENNESSEE WILDLIFE RESOURCES AGENCY

ELLINGTON AGRICULTURAL CENTER
P.O. BOX 40747
NASHVILLE, TENNESSEE 37204

June 23, 2011

Jim White, Executive Director
Fiscal Review Committee
8th Floor, Rachel Jackson Building
Nashville, TN 37243

Dear Mr. White:

I am requesting approval for the final amendment (amendment number four (4)) to our contract for printing our statutorily-required regulatory guides. The contract was awarded via RFP-328.01-505 to J.F. Griffin Publishing, LLC, in 2007 for a five (5) year contract, to be amended each year because of the volatility of the price of paper at the time of the award. The RFP was bid as follows:

Years 1 & 2 - \$98,000.00 each year
Years 3 & 4 - \$88,000.00 each year
Year 5 - \$72,000.00 each year

The decrease in the yearly payment rate is due to the vendor selling advertising in the guides in order to supplement the state's portion of the cost. The previous vendor, Liberty Press charged \$121,856 per year to print these guides and they were the only other company to submit a proposal to our RFP. The J.F. Griffin contract has saved the state \$163,930.00 over the 5 year term of the contract.

We have also checked with the state's printing division, but they do not have the proper equipment to print these guides.

The request for review is late due to some confusion on the part of our service procurement coordinator during last year's review. She was informed that a non-competitive amendment request was no longer necessary to be submitted to OCR to initiate an amendment for this contract since it was awarded pursuant to an RFP, and she misunderstood that it was also no longer necessary for the fiscal review committee to review the amendment as well.

If you have any further questions please contact me. Your favorable approval of this amendment would be much appreciated.

Sincerely,

Ed Carter
Executive Director
Tennessee Wildlife Resources Agency

enclosures

The State of Tennessee

**Supplemental Documentation Required for
Fiscal Review Committee**

*Contact Name:	Don Crawford	*Contact Phone:	615/781-6542		
*Original Contract Number:	FA-08-21377-00	*Original RFS Number:	328.010505-08		
Edison Contract Number: <i>(if applicable)</i>	6904	Edison RFS Number: <i>(if applicable)</i>	32801-00292		
*Original Contract Begin Date:	July 1, 2007	*Current End Date:	June 30, 2011		
Current Request Amendment Number: <i>(if applicable)</i>	4				
Proposed Amendment Effective Date: <i>(if applicable)</i>	July 1, 2011				
*Department Submitting:	Tennessee Wildlife Resources Agency				
*Division:	Information and Education				
*Date Submitted:	June 23, 2011				
*Submitted Within Sixty (60) days:	No				
<i>If not, explain:</i>	Confused by last year's letter that we would not have to go to the Fiscal Review Committee anymore with this contract				
*Contract Vendor Name:	J.F Griffin Publishing				
*Current Maximum Liability:	\$444,000.00				
*Current Contract Allocation by Fiscal Year: <i>(as Shown on Most Current Fully Executed Contract Summary Sheet)</i>					
FY:08	FY:09	FY:10	FY:11	FY12	FY
\$98,000	\$98,000	\$88,000	\$88,000	\$72,000	\$
*Current Total Expenditures by Fiscal Year of Contract: <i>(attach backup documentation from STARS or FDAS report)</i>					
FY:08	FY:09	FY:10	FY:11	FY12	FY
\$98,000	\$98,000	\$88,000	\$88,000	\$72,000	\$
IF Contract Allocation has been greater than Contract Expenditures, please give the reasons and explain where surplus funds were spent:		n/a			
IF surplus funds have been carried forward, please give the reasons and provide the authority for the carry forward provision:		n/a			
IF Contract Expenditures exceeded Contract Allocation, please give the reasons and explain how funding was acquired to pay the overage:		n/a			

Supplemental Documentation Required for Fiscal Review Committee

For all new non-competitive contracts and any contract amendment that changes Sections A or C.3. of the original or previously amended contract document, provide estimates based on information provided the Department by the vendor for determination of contract maximum liability. Add rows as necessary to provide all information requested.

If it is determined that the question is not applicable to your contract document attach detailed explanation as to why that determination was made.

Planned expenditures by fiscal year by deliverable. Add rows as necessary to indicate all estimated contract expenditures.

Deliverable description:	FY:08	FY:09	FY:10	FY:11	FY:12
	\$98,000	\$98,000	\$88,000	\$88,000	\$72,000

Proposed savings to be realized per fiscal year by entering into this contract. If amendment to an existing contract, please indicate the proposed savings to be realized by the amendment. Add rows as necessary to define all potential savings per deliverable.

Deliverable description:	FY:08	FY:09	FY:10	FY:11	FY:12
	\$23,856	0	\$10,000	0	\$16,000

Comparison of cost per fiscal year of obtaining this service through the proposed contract or amendment vs. other options. List other options available (including other vendors), cost of other options, and source of information for comparison of other options (e.g. catalog, Web site). Add rows as necessary to indicate price differentials between contract deliverables.

Proposed Vendor Cost: (name of vendor)	FY:	FY:	FY:	FY:	FY:
Other Vendor Cost: (name of vendor)	FY:	FY:	FY:	FY:	FY:
Other Vendor Cost: (name of vendor)	FY:	FY:	FY:	FY:	FY:



Invoice

Date	Invoice #
2/18/2011	3521

Bill To
TN Wildlife Resources Agency Don Crawford, Asst. Chief of Information & Education P.O. Box 40747 Nashville, TN 37204

RE
MAR 07 2011
TENN WILDLIFE RESOURCES
BUDGET SECTION

Terms	Due Date
Net 30	3/12/2010

Quantity	Description	Rate	Amount
	Delivery of 2011 TN Fishing Guide	37,160.00	37,160.00
<div>PO 6243 Re 9193 FA-08-21377-00 \$18,580.00 APPROVAL [Signature]</div>		<div>PO 6243 Re 9193 FA-08-21377-00 \$18,580.00 APPROVAL [Signature]</div>	
		Total	\$37,160.00
		Payments/Credits	\$0.00
		Balance Due	\$37,160.00

430 Main Street, Suite 5 * Williamstown, MA 01267 * 413.884.1001 * www.jfgriffin.com

Accounts Receivable * 413.884.2732

6501
6506



The State of Tennessee's Enterprise Resource

My Links Search [Home](#) [Sign out](#)[My Page](#) [Payroll](#) [HR](#) [Benefits](#) [T&L](#) [ELM](#) [Finance](#) [Procurement](#) [Logistics](#) [Training](#) [Welcome.Ka](#)[New Window](#) [Help](#) [Customize Page](#)

Voucher Inquiry

Search Criteria

Search Name	<input type="text" value="ALL"/>	
Business Unit	<input type="text" value="32801"/>	<input type="text" value="32801"/>
Voucher ID	<input type="text" value="00018624"/>	<input type="text" value="00018624"/>
Invoice Id	<input type="text"/>	<input type="text"/>
Vendor SetID	<input type="text" value="SHARE"/>	
Short Name	<input type="text"/>	<input type="text"/>
Vendor ID	<input type="text"/>	<input type="text"/>
Vendor Location	<input type="text"/>	
Accounting Dt	<input type="text"/>	<input type="text"/>
Invoice Date	<input type="text"/>	<input type="text"/>
Due Date	<input type="text"/>	<input type="text"/>
Entered Date	<input type="text"/>	<input type="text"/>
Origin Set ID	<input type="text"/>	
Origin	<input type="text"/>	<input type="text"/>
Control Group ID	<input type="text"/>	<input type="text"/>
Contract ID	<input type="text"/>	<input type="text"/>
Lease Number	<input type="text"/>	
PO Business Unit	<input type="text"/>	
Purchase Order	<input type="text"/>	<input type="text"/>
Item ID	<input type="text"/>	<input type="text"/>
*Amount Rule	<input type="text" value="Any"/>	
Amount	<input type="text"/>	
Currency	<input type="text"/>	
*Voucher Style	<input type="text" value="All Vouchers"/>	
Post Status	<input type="text"/>	
Approval Status	<input type="text"/>	
Voucher Balance	<input type="text"/>	
Voucher Source	<input type="text"/>	
User ID	<input type="text"/>	
GL Business Unit	<input type="text"/>	
Account	<input type="text"/>	
Department	<input type="text"/>	
VAT No	<input type="text"/>	
Process Instance	<input type="text"/>	
Match Status	<input type="text"/>	
Max Rows	<input type="text" value="300"/>	<input type="button" value="Search"/> <input type="button" value="Clear"/>

Sort Criteria

*Sort By: *Sort Asc/Desc:

Display Currency Criteria

Late Interest Analysis

Voucher Inquiry Results									
Voucher Details		Amounts	More Details	Customize Find View All <input type="button" value="Print"/>					
Business	Voucher	Invoice	Invoice	Vendor ID	Accounting	Match	Match	Payment	Name 1
Unit	ID	Number	Date		Entries	Status	WorkBench	Information	
32801	00018624	3521	02/18/2011	0000003479		Matched			JF GRIFFIN PUBLISHING LLC



[Back To Voucher Inquiry](#)

Business Unit: 32801 Voucher ID: 00018624 Invoice Number: 3521
Vendor Name: JF GRIFFIN PUBLISHING LLC Vendor Location: MAIN
Gross Invoice Amount: 37,160.00 Transaction Currency: USD

Details				Customize Find View All			First <input type="text" value="1"/> of 1 <input type="text" value="1"/> Last		
<u>Bank SetID</u>	<u>Bank Code</u>	<u>Bank Account</u>	<u>Payment Reference ID</u>	<u>Applied Business Unit</u>	<u>Applied Voucher ID</u>	<u>Payment Date</u>	<u>Payment Amount</u>	<u>Payment Currency</u>	<u>Voucher Paid Amount</u> <u>Payment Status</u>
SHARE	00001	1000	0000747019			03/18/2011	37,160.00	USD	37,160.00 Paid



Invoice

Date	Invoice #
10/1/2010	3032

Bill To
TN Wildlife Resources Agency Don Crawford, Asst. Chief of Information & Education P.O. Box 40747 Nashville, TN 37204

Terms	Due Date
	10/1/2010

Quantity	Description	Rate	Amount																				
	Delivery of 2010 TN Waterfowl Hunting Guide	8,780.00	8,780.00																				
<div><div><div>P05216</div><div>Rec 7461</div><div>10.7.10</div></div><div><table><tr><td>BDGT/PROJ #</td><td>DATE</td></tr><tr><td>6506</td><td>10-4-10</td></tr><tr><td>CONTRACT #</td><td>AMOUNT</td></tr><tr><td>EA-08-21377-00</td><td>84,390.00</td></tr><tr><td>APPROVAL</td><td></td></tr></table><div>edison ID #6904</div></div><div><table><tr><td>BDGT/PROJ #</td><td>DATE</td></tr><tr><td>6501</td><td>10-4-10</td></tr><tr><td>CONTRACT #</td><td>AMOUNT</td></tr><tr><td>EA-08-21377-00</td><td>84,390.00</td></tr><tr><td>APPROVAL</td><td></td></tr></table></div></div>				BDGT/PROJ #	DATE	6506	10-4-10	CONTRACT #	AMOUNT	EA-08-21377-00	84,390.00	APPROVAL		BDGT/PROJ #	DATE	6501	10-4-10	CONTRACT #	AMOUNT	EA-08-21377-00	84,390.00	APPROVAL	
BDGT/PROJ #	DATE																						
6506	10-4-10																						
CONTRACT #	AMOUNT																						
EA-08-21377-00	84,390.00																						
APPROVAL																							
BDGT/PROJ #	DATE																						
6501	10-4-10																						
CONTRACT #	AMOUNT																						
EA-08-21377-00	84,390.00																						
APPROVAL																							
RECEIVED		Total	\$8,780.00																				
OCT 07 2010		Payments/Credits	\$0.00																				
Tennessee Wildlife Resources Purchasing Department		Balance Due	\$8,780.00																				

ADMINISTRATIVE SERVICES



Voucher Inquiry

Search Criteria

Search Name	<input type="text" value="ALL"/>	
Business Unit	<input type="text" value="32801"/>	<input type="text" value="32801"/>
Voucher ID	<input type="text" value="00015645"/>	<input type="text" value="00015645"/>
Invoice ID	<input type="text"/>	<input type="text"/>
Vendor SetID	<input type="text" value="SHARE"/>	
Short Name	<input type="text"/>	<input type="text"/>
Vendor ID	<input type="text"/>	<input type="text"/>
Vendor Location	<input type="text"/>	<input type="text"/>
Accounting Dt	<input type="text"/>	<input type="text"/>
Invoice Date	<input type="text"/>	<input type="text"/>
Due Date	<input type="text"/>	<input type="text"/>
Entered Date	<input type="text"/>	<input type="text"/>
Origin Set ID	<input type="text"/>	<input type="text"/>
Origin	<input type="text"/>	<input type="text"/>
Control Group ID	<input type="text"/>	<input type="text"/>
Contract ID	<input type="text"/>	<input type="text"/>
Lease Number	<input type="text"/>	<input type="text"/>
PO Business Unit	<input type="text"/>	<input type="text"/>
Purchase Order	<input type="text"/>	<input type="text"/>
Item ID	<input type="text"/>	<input type="text"/>
*Amount Rule	<input type="text" value="Any"/>	
Amount	<input type="text"/>	
Currency	<input type="text"/>	
*Voucher Style	<input type="text" value="All Vouchers"/>	
Post Status	<input type="text"/>	
Approval Status	<input type="text"/>	
Voucher Balance	<input type="text"/>	
Voucher Source	<input type="text"/>	
User ID	<input type="text"/>	
GL Business Unit	<input type="text"/>	
Account	<input type="text"/>	
Department	<input type="text"/>	
VAT No	<input type="text"/>	
Process Instance	<input type="text"/>	
Match Status	<input type="text"/>	
Max Rows	<input type="text" value="300"/>	<input type="button" value="Search"/> <input type="button" value="Clear"/>

Sort Criteria

*Sort By: *Sort Asc/Dsc: Sort Display

Display Currency Criteria

Late Interest Analysis

Voucher Inquiry Results									
Voucher Details		Amounts	More Details		Customize Find View All				
Business Unit	Voucher ID	Invoice Number	Invoice Date	Vendor ID	Accounting Entries	Match Status	Match WorkBench	Payment Information	Name 1
Unit	ID	Number	Date						
32801	00015645	3032	10/01/2010	0000003479		Matched			JF GRIFFIN PUBLISHING LLC



The State of Tennessee

My Links

Select One:

Search



My Page

Payroll

HR

Benefits

T&L

ELM

Finance

Procurement

Logistics

Train

New Window

Help

Customize Page



Payment Inquiry

[Back To Voucher Payments](#)

Search Criteria

Search Name	ALL	Q
Vendor Name	From	To
*Amount Rule	Any	
Amount		
Currency		Q
Bank SetID	SHARE	Q
Bank Code	00001	Q
Bank Account	1000	Q
Bank Account #		
Reference	0000579644	
Payment Date		
Payment Method	EFT	
Pay Cycle		Q
Seq Num		Q
Payment Status		
Remit SetID	SHARE	Q
Remit Vendor		Q
Settle by		
Settlement Status		
Single Payment Vouchers	<input type="checkbox"/>	
Max Rows	300	Search Clear

☐ Show Chart

*Chart Type: Bar Chart

Sorting Criteria

1st sort: Account ☐ Descending 2nd sort: Pymnt Ref ☐ Descending Sort

Payment Inquiry Result

Customize Find View All

First 1 of 1 Last

Payment Details		Additional Info		Vendor Details		Financial Gateway		[??]	
Source	Payment Reference ID	Payment Method	Amount	Currency	Creation Date	Payment Date	Payment Status	Reconciliation Status	Reconcile Date
VCHR	0000579644	EFT	8,780.00	USD	11/04/2010	11/05/2010	Paid	Recon	01/25/2011



Invoice

Date	Invoice #
8/10/2010	2702

Bill To
TN Wildlife Resources Agency Don Crawford, Asst. Chief of Information & Education P.O. Box 40747 Nashville, TN 37204

Terms	Due Date
	9/8/2009

Quantity	Description	Rate	Amount																				
	Delivery of 2010 TN Hunting & Trapping Guide	42,060.00	42,060.00																				
	<div>PO 4716</div> <div>FA-08-21377-00</div> <div><table><tr><td>BDGT/PROJ #</td><td>DATE</td></tr><tr><td>6501</td><td>8/16/10</td></tr><tr><td>CONTRACT #</td><td>AMOUNT</td></tr><tr><td>21377-00</td><td>21,030</td></tr><tr><td>APPROVAL</td><td></td></tr></table></div> <div>Edison Contract ID # 6904</div> <div>RFS Tracking 328.01 - 00056</div>	BDGT/PROJ #	DATE	6501	8/16/10	CONTRACT #	AMOUNT	21377-00	21,030	APPROVAL		<div><table><tr><td>BDGT/PROJ #</td><td>DATE</td></tr><tr><td>6506</td><td>8/16/10</td></tr><tr><td>CONTRACT #</td><td>AMOUNT</td></tr><tr><td>FA-08-21377-00</td><td>21,030</td></tr><tr><td>APPROVAL</td><td></td></tr></table></div> <div>RECEIVED AUG 17 2010</div>	BDGT/PROJ #	DATE	6506	8/16/10	CONTRACT #	AMOUNT	FA-08-21377-00	21,030	APPROVAL		
BDGT/PROJ #	DATE																						
6501	8/16/10																						
CONTRACT #	AMOUNT																						
21377-00	21,030																						
APPROVAL																							
BDGT/PROJ #	DATE																						
6506	8/16/10																						
CONTRACT #	AMOUNT																						
FA-08-21377-00	21,030																						
APPROVAL																							
V# 131194		Total	\$42,060.00																				
O C h		Payments/Credits	\$0.00																				
		Balance Due	\$42,060.00																				

430 Main Street, Suite 5 * Williamstown, MA 01267 * 413.884-1401 * www.jfgriffin.com

RECEIVED
AUG 20 2010

TN WILDLIFE RESOURCES
AGENCY



Voucher Inquiry

Search Criteria








Search Name	<input type="text" value="ALL"/>	
Business Unit	<input type="text" value="32801"/>	<input type="text" value="32801"/>
Voucher ID	<input type="text" value="00013194"/>	<input type="text" value="00013194"/>
Invoice Id	<input type="text"/>	<input type="text"/>
Vendor SetID	<input type="text" value="SHARE"/>	
Short Name	<input type="text"/>	<input type="text"/>
Vendor ID	<input type="text"/>	<input type="text"/>
Vendor Location	<input type="text"/>	<input type="text"/>
Accounting Dt	<input type="text"/>	<input type="text"/>
Invoice Date	<input type="text"/>	<input type="text"/>
Due Date	<input type="text"/>	<input type="text"/>
Entered Date	<input type="text"/>	<input type="text"/>
Origin Set ID	<input type="text"/>	<input type="text"/>
Origin	<input type="text"/>	<input type="text"/>
Control Group ID	<input type="text"/>	<input type="text"/>
Contract ID	<input type="text"/>	<input type="text"/>
Lease Number	<input type="text"/>	<input type="text"/>
PO Business Unit	<input type="text"/>	<input type="text"/>
Purchase Order	<input type="text"/>	<input type="text"/>
Item ID	<input type="text"/>	<input type="text"/>
*Amount Rule	<input type="text" value="Any"/>	
Amount	<input type="text"/>	
Currency	<input type="text"/>	
*Voucher Style	<input type="text" value="All Vouchers"/>	
Post Status	<input type="text"/>	
Approval Status	<input type="text"/>	
Voucher Balance	<input type="text"/>	
Voucher Source	<input type="text"/>	
User ID	<input type="text"/>	
GL Business Unit	<input type="text"/>	
Account	<input type="text"/>	
Department	<input type="text"/>	
VAT No	<input type="text"/>	
Process Instance	<input type="text"/>	
Match Status	<input type="text"/>	
Max Rows	<input type="text" value="300"/>	<input type="button" value="Search"/> <input type="button" value="Clear"/>

Sort Criteria

*Sort By: *Sort Asc/Dsc: Sort Display

Display Currency Criteria

Late Interest Analysis

Voucher Inquiry Results					Customize Find View All 			First  1 of 1  Last	
Voucher Details		Amounts	More Details 						
Business Unit	Voucher ID	Invoice Number	Invoice Date	Vendor ID	Accounting Entries	Match Status	Match WorkBench	Payment Information	Name 1
32801	00013194	2702	08/10/2010	0000003479 		Matched			JF GRIFFIN PUBLISHING LLC



The State of Tennessee:

My Links Select One: Search Go

My Page Payroll HR Benefits T&L ELM Finance Procurement Logistics Train

[New Window](#) | [Help](#) | [Customize Page](#) |

Payment Inquiry

[Back To Voucher Payments](#)





Search Criteria

Search Name	<input type="text" value="ALL"/>	
Vendor Name	<input type="text"/>	<input type="text" value="To"/>
*Amount Rule	<input type="text" value="Any"/>	
Amount	<input type="text"/>	
Currency	<input type="text"/>	
Bank SetID	<input type="text" value="SHARE"/>	
Bank Code	<input type="text" value="00001"/>	
Bank Account	<input type="text" value="1000"/>	
Bank Account #	<input type="text"/>	
Reference	<input type="text" value="0000512268"/>	<input type="text"/>
Payment Date	<input type="text"/>	<input type="text"/>
Payment Method	<input type="text" value="EFT"/>	
Pay Cycle	<input type="text"/>	
Seq Num	<input type="text"/>	
Payment Status	<input type="text"/>	
Remit SetID	<input type="text" value="SHARE"/>	
Remit Vendor	<input type="text"/>	
Settle by	<input type="text"/>	
Settlement Status	<input type="text"/>	
Single Payment Vouchers	<input type="checkbox"/>	
Max Rows	<input type="text" value="300"/>	<input type="button" value="Search"/> <input type="button" value="Clear"/>

☐ Show Chart *Chart Type: Bar Chart

Sorting Criteria

1st sort: ☐ Descending 2nd sort: ☐ Descending

Payment Inquiry Result										Customize Find View All 		First  1 of 1  Last
Payment Details			Additional Info		Vendor Details		Financial Gateway					
Source	Payment Reference ID	Payment Method	Amount	Currency	Creation Date	Payment Date	Payment Status	Reconciliation Status	Reconcile Date			
VCNR	0000512268	EFT	42,060.00	USD	09/14/2010	09/15/2010	Paid	Recon	09/20/2010			

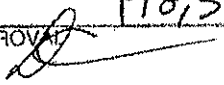
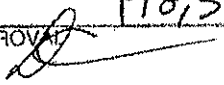
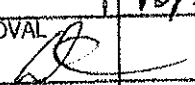
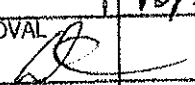
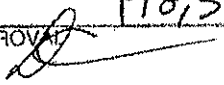
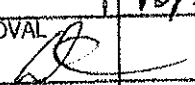


Invoice

Date	Invoice #
2/10/2010	1965

Bill To
TN Wildlife Resources Agency Don Crawford, Asst. Chief of Information & Education P.O. Box 40747 Nashville, TN 37204

Terms	Due Date
Net 30	3/12/2010

Quantity	Description	Rate	Amount																			
	Delivery of 2010 TN Fishing Guide	37,160.00	37,160.00																			
<div>PG 3/67</div> <div><table><tr><td>BDDT/PROJ #</td><td>DATE</td></tr><tr><td>6501</td><td>2/16/10</td></tr><tr><td>CONTRACT #</td><td>AMOUNT</td></tr><tr><td></td><td>\$18,580.00</td></tr><tr><td>APPROVAL</td><td></td></tr></table></div> <div><p>FA-08-21377-00 Edison Contract ID # 6904</p><p>Rec 4235</p></div>		BDDT/PROJ #	DATE	6501	2/16/10	CONTRACT #	AMOUNT		\$18,580.00	APPROVAL		<div><table><tr><td>BDDT/PROJ #</td><td>DATE</td></tr><tr><td>6506</td><td>2/16/10</td></tr><tr><td>CONTRACT #</td><td>AMOUNT</td></tr><tr><td></td><td>\$18,580.00</td></tr><tr><td>APPROVAL</td><td></td></tr></table></div> <p>Budget 3/</p>	BDDT/PROJ #	DATE	6506	2/16/10	CONTRACT #	AMOUNT		\$18,580.00	APPROVAL	
BDDT/PROJ #	DATE																					
6501	2/16/10																					
CONTRACT #	AMOUNT																					
	\$18,580.00																					
APPROVAL																						
BDDT/PROJ #	DATE																					
6506	2/16/10																					
CONTRACT #	AMOUNT																					
	\$18,580.00																					
APPROVAL																						
<div>RECEIVED</div> <div>FEB 16 2010</div>		Total	\$37,160.00																			
		Payments/Credits	\$0.00																			
		Balance Due	\$37,160.00																			

RECEIVED

FEB 16 2010

TN WILDLIFE RESOURCES
PURCHASING DEPARTMENT



The State of Tennessee

My Links

Select One:

Search

Go

[My Page](#) [Payroll](#) [HR](#) [Benefits](#) [T&L](#) [ELM](#) [Finance](#) [Procurement](#) [Logistics](#) [Train](#)[New Window](#) [Help](#) [Customize Page](#) [http](#)

Vouchers For a Payment

[View/Add Related Documents](#)

Bank Name: Regions

Bank Account #: 1000

Pay Cycle: ACH Seq Num: 491

Vendor Name: J F Griffin Publishing Llc

Address: 430 Main St

Williamstown

MA

01267

USA

Payment Amount: 37,160.00 USD

Payment Method: EFT

Description

[Back To Payment Inquiry](#)

Pymnt Ref ID: 0000302382

Accounting Date: 03/24/2010

Payment Date: 03/25/2010

Days Outstanding: 1

Payment Clear Date: 03/26/2010

Reconcile Date: 09/07/2010

Value Date: 03/25/2010

[Customize](#) [Find](#) [View All](#)

<u>Business Unit</u>	<u>Voucher ID</u>	<u>Advice Seq</u>	<u>Advice Date</u>	<u>Invoice Number</u>	<u>Gross Paid Amount</u>	<u>Paid Amount</u>	<u>Currency</u>	<u>Discount Taken</u>	<u>Late Charge</u>	<u>Source</u>
32801	00009073	1	02/10/2010	1965	37,160.00	37,160.00	USD			Accoun



The State of Tennessee!

My Links Search Go [My Page](#) [Payroll](#) [HR](#) [Benefits](#) [T&L](#) [ELM](#) [Finance](#) [Procurement](#) [Logistics](#) [Train](#)[New Window](#) [Help](#) [Customize Page](#) [Back To Voucher Inquiry](#)

Business Unit: 32801 Voucher ID: 00009073 Invoice Number: 1965

Vendor Name: JF GRIFFIN PUBLISHING LLC Vendor Location: MAIN

Gross Invoice Amount: 37,160.00 Transaction Currency: USD

Details

Customize | Find | View All | First Last

<u>Bank SetID</u>	<u>Bank Code</u>	<u>Bank Account</u>	<u>Payment Reference ID</u>	<u>Applied Business Unit</u>	<u>Applied Voucher ID</u>	<u>Payment Date</u>	<u>Payment Amount</u>	<u>Payment Currency</u>	<u>Voucher Paid Amount</u>	<u>Payment Status</u>
SHARE	00001	1000	0000302382			03/25/2010	37,160.00	USD	37,160.00	Paid



Invoice

Date	Invoice #
8/8/2009	1530

Bill To
TN Wildlife Resources Agency Don Crawford, Asst. Chief of Information & Education P.O. Box 40747 Nashville, TN 37204

P.O. 1916
Rec # 2456
Budget 10-20-09

Terms	Due Date
	8/8/2009

Quantity	Description	Rate	Amount																				
	Delivery of 2009 TN Hunting & Trapping Guide	46,060.00	46,060.00																				
	<div>3/17</div> <div>FA-08-21377-00</div> <table><tr><td>BDOGT/PROJ #</td><td>DATE</td></tr><tr><td>6501-04</td><td>9/29/09</td></tr><tr><td>CONTRACT #</td><td>AMOUNT</td></tr><tr><td>21377-00</td><td>\$21,030.00</td></tr><tr><td>APPROVAL</td><td></td></tr></table> <div>Edison contract #6904</div> <div>FA-08-21377-00</div> <table><tr><td>BDOGT/PROJ #</td><td>DATE</td></tr><tr><td>6506</td><td>9/29/09</td></tr><tr><td>CONTRACT #</td><td>AMOUNT</td></tr><tr><td>21377-00</td><td>\$21,030.00</td></tr><tr><td>APPROVAL</td><td></td></tr></table>	BDOGT/PROJ #	DATE	6501-04	9/29/09	CONTRACT #	AMOUNT	21377-00	\$21,030.00	APPROVAL		BDOGT/PROJ #	DATE	6506	9/29/09	CONTRACT #	AMOUNT	21377-00	\$21,030.00	APPROVAL			
BDOGT/PROJ #	DATE																						
6501-04	9/29/09																						
CONTRACT #	AMOUNT																						
21377-00	\$21,030.00																						
APPROVAL																							
BDOGT/PROJ #	DATE																						
6506	9/29/09																						
CONTRACT #	AMOUNT																						
21377-00	\$21,030.00																						
APPROVAL																							
		Total	<div>\$42,060.00</div> <div>\$46,060.00</div>																				
		Payments/Credits	\$0.00																				
		Balance Due	\$46,060.00																				

Voucher 213

Voucher
5913

\$42,060.00
per contract



Voucher Inquiry

Search Criteria

Search Name	<input type="text" value="ALL"/>	
Business Unit	<input type="text" value="32801"/>	<input type="text" value="32801"/>
Voucher ID	<input type="text" value="00005913"/>	<input type="text" value="00005913"/>
Invoice Id	<input type="text"/>	<input type="text"/>
Vendor SetID	<input type="text" value="SHARE"/>	
Short Name	<input type="text"/>	<input type="text"/>
Vendor ID	<input type="text"/>	<input type="text"/>
Vendor Location	<input type="text"/>	
Accounting Dt	<input type="text"/>	<input type="text"/>
Invoice Date	<input type="text"/>	<input type="text"/>
Due Date	<input type="text"/>	<input type="text"/>
Entered Date	<input type="text"/>	<input type="text"/>
Origin Set ID	<input type="text"/>	
Origin	<input type="text"/>	<input type="text"/>
Control Group ID	<input type="text"/>	<input type="text"/>
Contract ID	<input type="text"/>	<input type="text"/>
Lease Number	<input type="text"/>	
PO Business Unit	<input type="text"/>	
Purchase Order	<input type="text"/>	<input type="text"/>
Item ID	<input type="text"/>	<input type="text"/>
*Amount Rule	<input type="text" value="Any"/>	
Amount	<input type="text"/>	
Currency	<input type="text"/>	
*Voucher Style	<input type="text" value="All Vouchers"/>	
Post Status	<input type="text"/>	
Approval Status	<input type="text"/>	
Voucher Balance	<input type="text"/>	
Voucher Source	<input type="text"/>	
User ID	<input type="text"/>	
GL Business Unit	<input type="text"/>	
Account	<input type="text"/>	
Department	<input type="text"/>	
VAT No	<input type="text"/>	
Process Instance	<input type="text"/>	
Match Status	<input type="text"/>	
Max Rows	<input type="text" value="300"/>	<input type="button" value="Search"/> <input type="button" value="Clear"/>

Sort Criteria

*Sort By: *Sort Asc/Desc:

☐ Display Currency Criteria

☐ Late Interest Analysis

Voucher Inquiry Results							
Voucher Details	Amounts	More Details	Print	Customize	Find	View All	First <input type="text" value="1 of 1"/> Last
Business Unit	Voucher ID	Invoice Number	Invoice Date	Vendor ID	Accounting Entries	Match Status	Match WorkBench Information
32801	00005913	1530	08/08/2009	0000003479		Matched	JF GRIFFIN PUBLISHING LLC



The State of Tennessee's Enterprise Resource

My Links

Search

Go![Home](#) | [Sign out](#)**My Page** || **Payroll** || **HR** || **Benefits** || **T&L** || **ELM** || **Finance** || **Procurement** || **Logistics** || **Training** | Welcome.Ka[New Window](#) | [Help](#) | [Customize Page](#) | [Back To Voucher Inquiry](#)

Business Unit: 32801 Voucher ID: 00005913 Invoice Number: 1530
Vendor Name: JF GRIFFIN PUBLISHING LLC Vendor Location: MAIN
Gross Invoice Amount: 42,060.00 Transaction Currency: USD

Details

Customize | Find | View All |

First ☒ 1 of 1 ☐ Last

<u>Bank SetID</u>	<u>Bank Code</u>	<u>Bank Account</u>	<u>Payment Reference ID</u>	<u>Applied Business Unit</u>	<u>Applied Voucher ID</u>	<u>Payment Date</u>	<u>Payment Amount</u>	<u>Payment Currency</u>	<u>Voucher Paid Amount</u>	<u>Payment Status</u>
SHARE	00001	1000	0000142442			11/10/2009	50,840.00	USD	42,060.00	Paid



The State of Tennessee

My Links Select One: Search Go

My Page Payroll HR Benefits T&L ELM Finance Procurement Logistics Train

New Window Help Customize Page http

Unit: 32801 PO No.: 0000001916 Line 1 Item ID

Invoice		Customize	Find	View All	First 1-2 of 2 Last	
Sched Num	AP Unit	Voucher	Line	Amount Invoiced		
1	32801	00005913	1	42060.000	+	-
1	32801	00005912	1	8780.000	+	-

Activity Summary

Return to Search Notify


J.F. GRIFFIN
PUBLISHING

430 Main Street, Suite 5
Williamstown, MA 01267

RECEIVED
OCT 21 2009

OFFICE OF THE COMPTROLLER
BUDGET SECTION

Invoice

Date	Invoice #
10/2/2009	1667

Bill To
TN Wildlife Resources Agency Don Crawford, Asst. Chief of Information & Education P.O. Box 40747 Nashville, TN 37204

P.O. 1916
Rec # 2455
Budget 10-20-09

Terms	Due Date
	10/2/2009

Quantity	Description	Rate	Amount										
	2009 TN Waterfowl	10,780.00	10,780.00- DC 8,780										
	<table border="1"><tr><td>BDGT/PROJ #</td><td>DATE</td></tr><tr><td>6501</td><td>10/5/09</td></tr><tr><td>CONTRACT #</td><td>AMOUNT</td></tr><tr><td></td><td>44,390.00</td></tr><tr><td colspan="2">APPROVAL DC</td></tr></table>	BDGT/PROJ #	DATE	6501	10/5/09	CONTRACT #	AMOUNT		44,390.00	APPROVAL DC			
BDGT/PROJ #	DATE												
6501	10/5/09												
CONTRACT #	AMOUNT												
	44,390.00												
APPROVAL DC													
	<table border="1"><tr><td>BDGT/PROJ #</td><td>DATE</td></tr><tr><td>6506</td><td>10/5/09</td></tr><tr><td>CONTRACT #</td><td>AMOUNT</td></tr><tr><td>377-00</td><td>44,390.00</td></tr><tr><td colspan="2">APPROVAL DC</td></tr></table>	BDGT/PROJ #	DATE	6506	10/5/09	CONTRACT #	AMOUNT	377-00	44,390.00	APPROVAL DC			
BDGT/PROJ #	DATE												
6506	10/5/09												
CONTRACT #	AMOUNT												
377-00	44,390.00												
APPROVAL DC													
	FA-08-21 Edison ID 6904												
		RECEIVED OCT 5 2009 THREAT PREVENTION BUDGETING DEPARTMENT	DC 8,780										
		Total	\$10,780.00-										
		Payments/Credits	\$0.00										
		Balance Due	\$10,780.00-										

Voucher
5912

My Links Search **Go!**[Home](#) | [Sign out](#)[My Page](#) | [Payroll](#) | [HR](#) | [Benefits](#) | [T&L](#) | [ELM](#) | [Finance](#) | [Procurement](#) | [Logistics](#) | [Training](#) | [Welcome.Ka](#)[New Window](#) | [Help](#) | [Customize Page](#) |

Voucher Inquiry

Search Criteria

Search Name	<input type="text" value="ALL"/>	
Business Unit	<input type="text" value="32801"/>	<input type="text" value="32801"/>
Voucher ID	<input type="text" value="00005912"/>	<input type="text" value="00005912"/>
Invoice Id	<input type="text"/>	<input type="text"/>
Vendor SetID	<input type="text" value="SHARE"/>	
Short Name	<input type="text"/>	<input type="text"/>
Vendor ID	<input type="text"/>	<input type="text"/>
Vendor Location	<input type="text"/>	
Accounting Dt	<input type="text"/>	<input type="text"/>
Invoice Date	<input type="text"/>	<input type="text"/>
Due Date	<input type="text"/>	<input type="text"/>
Entered Date	<input type="text"/>	<input type="text"/>
Origin Set ID	<input type="text"/>	
Origin	<input type="text"/>	<input type="text"/>
Control Group ID	<input type="text"/>	<input type="text"/>
Contract ID	<input type="text"/>	<input type="text"/>
Lease Number	<input type="text"/>	
PO Business Unit	<input type="text"/>	
Purchase Order	<input type="text"/>	<input type="text"/>
Item ID	<input type="text"/>	<input type="text"/>
*Amount Rule	<input type="text" value="Any"/>	
Amount	<input type="text"/>	
Currency	<input type="text"/>	
*Voucher Style	<input type="text" value="All Vouchers"/>	
Post Status	<input type="text"/>	
Approval Status	<input type="text"/>	
Voucher Balance	<input type="text"/>	
Voucher Source	<input type="text"/>	
User ID	<input type="text"/>	
GL Business Unit	<input type="text"/>	
Account	<input type="text"/>	
Department	<input type="text"/>	
VAT No	<input type="text"/>	
Process Instance	<input type="text"/>	
Match Status	<input type="text"/>	
Max Rows	<input type="text" value="300"/>	<input type="button" value="Search"/> <input type="button" value="Clear"/>

Sort Criteria

*Sort By: *Sort Asc/Dsc: [Sort Display](#)

Display Currency Criteria

Late Interest Analysis

Voucher Inquiry Results									
Voucher Details		Amounts	More Details	Customize Find View All					
Business Unit	Voucher	Invoice	Invoice	Vendor ID	Accounting	Match	Match	Payment	Name 1
Unit	ID	Number	Date	Entries	Status	WorkBench	Information		
32801	00005912	1667	10/02/2009	0000003479	Matched				JF GRIFFIN PUBLISHING LLC



The State of Tennessee's Enterprise Resource

[My Links](#)

Search

[Go!](#)[Home](#) | [Sign out](#)[My Page](#)[Payroll](#)[HR](#)[Benefits](#)[T&L](#)[ELM](#)[Finance](#)[Procurement](#)[Logistics](#)[Training](#)[Welcome.Ka](#)[New Window](#) | [Help](#) | [Customize Page](#) | [Back To Voucher Inquiry](#)

Business Unit: 32801 Voucher ID: 00005912 Invoice Number: 1667
Vendor Name: JF GRIFFIN PUBLISHING LLC Vendor Location: MAIN
Gross Invoice Amount: 8,780.00 Transaction Currency: USD

Details

Customize | [Find](#) | [View All](#) | First Last

<u>Bank SetID</u>	<u>Bank Code</u>	<u>Bank Account</u>	<u>Payment Reference ID</u>	<u>Applied Business Unit</u>	<u>Applied Voucher ID</u>	<u>Payment Date</u>	<u>Payment Amount</u>	<u>Payment Currency</u>	<u>Voucher Paid Amount</u>	<u>Payment Status</u>
SHARE	00001	1000	0000142442			11/10/2009	50,840.00	USD	8,780.00	Paid



The State of Tennessee

[My Links](#)

Select One:

Search:

[My Page](#) [Payroll](#) [HR](#) [Benefits](#) [T&L](#) [ELM](#) [Finance](#) [Procurement](#) [Logistics](#) [Train](#)[New Window](#) [Help](#) [Customize Page](#) Unit: 32801 PO 0000001916 Line 1 Item ID
No.:

Invoice			Customize	Find	View All	First 1-2 of 2 Last	
Sched Num	AP Unit	Voucher	Line	Amount Invoiced			
1 32801		00005913	1	42060.000			
1 32801		00005912	1	8780.000			

[Activity Summary](#)[Return to Search](#) [Notify](#)

S071 S T A R S 07/07/09
VENDOR PAYMENT FILE 09:43

DIRECT ACCESS:

FUNCTION: N (I,N), PF1=HELP, PF2=RETURN TO MENU, PF4=END DIRECT ACCESS

VENDOR NO: V010824458 00 DEPT: 328 DIV: 01 INVOICE NO: 853
VENDOR NAME: J F GRIFFIN PUBLISHING LLC VENDOR TYPE: F

TRANSACTION ID	TC R	CUR DOC NO	REF DOC NO	WARRANT NO
INVOICE NO		DUE DATE	PROC DATE	REDEEM DT
32801080731D02900006	103	0301	FA0821377 01	R757618
853		08/22/08	08/01/08	08/22/08
				23,030.00

Z07 NEXT REC DISPLAYED
Z41 ENTER INQUIRY DATA

S071 S T A R S 07/07/09
VENDOR PAYMENT FILE 09:43

DIRECT ACCESS:

FUNCTION: N (I,N), PF1=HELP, PF2=RETURN TO MENU, PF4=END DIRECT ACCESS

VENDOR NO: V010824458 00 DEPT: 328 DIV: 01 INVOICE NO: 1018
VENDOR NAME: J F GRIFFIN PUBLISHING LLC VENDOR TYPE: F

TRANSACTION ID	TC R	CUR DOC NO	REF DOC NO	WARRANT NO
INVOICE NO		DUE DATE	PROC DATE	REDEEM DT
32801081001D13100001	103	1961	FA0821377 00	R810120
1018		09/26/08	10/03/08	10/07/08
32801081001D13100002	103	1961	FA0821377 01	R810120
1018		09/26/08	10/03/08	10/07/08
32801090303D36700012	103	5377	FA0821377 00	R987324
1101		02/23/09	03/11/09	03/13/09
32801090303D36700013	103	5377	FA0821377 01	R987324
1101		02/23/09	03/11/09	03/13/09
32801080731D02900005	103	0301	FA0821377 00	R757618
853		08/22/08	08/01/08	08/22/08

Z06 SUCCESSFUL RECALL
Z41 ENTER INQUIRY DATA

REPORT-ID: AG05B825-02

11/09/07 (18:42) CYCLE 00100

DEPARTMENT 328 WILDLIFE RESOURCES AGENCY

STATE OF TENNESSEE
STATEWIDE ACCOUNTING AND REPORTING SYSTEM
DAILY SUMMARY OF WRITTEN WARRANTS
ACCOUNTING DATE 11/09/07

ADMIN AGENCY 328.01
WILDLIFE RESOURCES AGENCY
WILDLIFE RESOURCES AGENCY
PAGE 2

WARRANT NUMBER	DATE	BATCH	DEPT/ DIV	NO	VOUCHER NUMBER	FD	DEPT/ DIV	COST CENTR	GR/SUB *PR/SUB	TC *SRC/AG	OB/AGY SUB	F GL	DOCUMENT NUMBER-SUFFIX	INVOICE NUMBER	AMOUNT -DECR WARRANT PAY
R407117	11/05/07	32801	197	3	2065	20	01	32801	6610	126	0324	08	SE. 6-11-2-07	130.00	
VENDOR NAME JOHN															
H GUFFEY JR															
R407147	11/08/07	32801	203	3	2167	20	01	32801	6559	126	0324	08	110207110407	313.54	
VENDOR NAME THOMAS															
M CRAWFORD J															
R407167	11/08/07	32801	203	3	2166	20	01	32801	6686	851	126	0324	08	101507110107	147.48
VENDOR NAME GARY															
H COPLEY															
R407236	11/05/07	32801	197	3	2066	20	01	32801	9110	126	0304	08	OCT. 16-25-07	429.18	
R407236	11/05/07	32801	197	3	2066	20	01	32801	9110	126	0324	08	OCT. 16-25-07	315.59	
R407236	11/05/07	32801	197	3	2066	20	01	32801	7100	126	0324	08	OCT. 16-25-07	364.16	
R407236	11/05/07	32801	197	3	2066	20	01	32801	7100	126	0324	08	OCT. 16-25-07	440.20	
R407236	11/05/07	32801	197	3	2066	20	01	32801	7100	126	0324	08	OCT. 16-25-07	250.00	
R407236	11/05/07	32801	197	3	2066	20	01	32801	7100	126	0324	08	OCT. 16-25-07	18.00	
VENDOR NAME SHERYL															
D HOLTMAN															
R407305	11/05/07	32801	197	3	2067	20	01	32801	6500	126	0304	08	SEPT. 21-25-07	98.44	
R407305	11/05/07	32801	197	3	2067	20	01	32801	6500	126	0304	08	SEPT. 21-25-07	320.16	
R407305	11/05/07	32801	197	3	2067	20	01	32801	6500	126	0304	08	SEPT. 21-25-07	424.48	
R407305	11/05/07	32801	197	3	2067	20	01	32801	6500	126	0304	08	SEPT. 21-25-07	252.50	
R407305	11/05/07	32801	197	3	2067	20	01	32801	6500	126	0324	08	SEPT. 21-25-07	179.00	
VENDOR NAME DONALD															
A KING															
R407330	11/05/07	32801	196	3	2047	20	01	32801	6501	103	0455	08	FA0821377 01 625	1,274.58	
R407330	11/05/07	32801	196	3	2047	20	01	32801	6506	103	0455	08	FA0821377 01 625	5,390.00	
VENDOR NAME J F GRIFFIN PUBLISHING LLC															
R407457	11/08/07	32801	205	3	2175	20	01	32801	6628	103	0765	08	FA0616630 01 17571479	10,780.00	
VENDOR NAME KONE INC															
R407634	11/07/07	32801	201	3	2151	20	01	32801	7210	126	0504	08	102207	90.00	
R407634	11/07/07	32801	201	3	2152	20	01	32801	7210	126	0504	08	101807	58.38	
VENDOR NAME POWELL VALLEY ELECTRIC COOPERA															
R407694	11/02/07	32801	T70	3	T2494	20	01	32801	6610	100	099	08	8516210 01 H100100178	127.88	
WARRANT TOTAL															
28,187.50															

Warranted

08/15/07 (19:01) CYCLE 00034

STATE OF TENNESSEE
STATEWIDE ACCOUNTING AND REPORTING SYSTEM
DAILY SUMMARY OF WRITTEN WARRANTS
ACCOUNTING DATE 08/15/07ADMIN AGENCY 328.01
WILDLIFE RESOURCES AGENCY
WILDLIFE RESOURCES AGENCY
PAGE 3

DEPARTMENT 328 WILDLIFE RESOURCES AGENCY

WARRANT NUMBER *MANUAL	DATE	BATCH DEPT/ DIV	----- NO M	D VOUCHER NUMBER	F FD	DEPT/ DIV	COST CENTR	GR/SUB *PR/SUB	TC OB/AGY *SRC/AG	SUB GL	F FY	DOCUMENT NUMBER-SUFFIX	INVOICE NUMBER	AMOUNT -DECR WARRANT PAY
R306817	08/14/07	32801	055	3 0489	20	01	32801	7809	126	0304	08	071707 080707	393.30	
R306817	08/14/07	32801	055	3 0489	20	01	32801	7809	126	0324	08	071707 080707	120.50	
VENDOR NAME RONALD S REASOR														
R306834	08/13/07	32801	047	3 0423	20	01	32801	6632	126	0304	08	071607080707	34.50	
R306834	08/13/07	32801	047	3 0423	20	01	32801	6632	126	0394	08	071607080707	12.00	
VENDOR NAME ANN W CANDLER														
R306857	08/14/07	32801	055	3 0483	20	01	32801	2910	882	126	0304	08	072107 072807	53.36
VENDOR NAME WILLIAM J SORRELLS														
R306872	08/13/07	32801	047	3 0421	20	01	32801	7808	126	0324	08	071607073107	53.36	
VENDOR NAME DUSTIN L BUTTRAM														
R306892	08/14/07	32801	055	3 0484	20	01	32801	2220	126	0324	08	072307 072607	345.08	
VENDOR NAME JEFFREY A SKELTON														
R306935	08/13/07	32801	047	3 0420	20	01	32801	4910	882	126	0304	08	070107072907	411.78
VENDOR NAME WILLIAM F BREEDING														
R306946	08/14/07	32801	055	3 0503	20	01	32801	7300	126	03A4	08	073107 080407	195.96	
R306946	08/14/07	32801	055	3 0503	20	01	32801	7300	126	03B4	08	073107 080407	239.40	
R306946	08/14/07	32801	055	3 0503	20	01	32801	7300	126	03C4	08	073107 080407	753.52	
VENDOR NAME WILLIAM C REEVES														
R306974	08/14/07	32801	055	3 0487	20	01	32801	7311	851	126	0394	08	071107 071907	165.00
VENDOR NAME GEORGE D SCHOLTEN														
R307009	07/26/07	32801	022	3 0212	20	01	32801	6506	103	0455	08	FA0821377 00 499	36.00	
R307009	07/26/07	32801	022	3 0212	20	01	32801	6501	103	0455	08	FA0821377 00 499	23,030.00	
VENDOR NAME J F GRIFFIN PUBLISHING LLC														
R307055	08/13/07	31799	P08	3 55	20	01	32801		265		08	CHARITY FUND	46,060.00	
VENDOR NAME GOVERNOR'S BOOKS FROM BIRTH FO														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL														
WARRANT TOTAL</														

REPORT-ID: AG05B825-02

03/24/08 (19:23)

CYCLE 00191

STATEWIDE ACCOUNTING AND REPORTING SYSTEM
DAILY SUMMARY OF WRITTEN WARRANTS
ACCOUNTING DATE 03/24/08

ADMIN AGENCY 328.01
WILDLIFE RESOURCES AGENCY
WILDLIFE RESOURCES AGENCY
PAGE 1

DEPARTMENT 328 WILDLIFE RESOURCES AGENCY

WARRANT NUMBER	BATCH DATE	DEPT/ DIV	D NO M	VOUCHER NUMBER	F FD	DEPT/ DIV	COST CENTR	GR/SUB *PR/SUB	TC	OB/AGY SUB	F FY	DOCUMENT NUMBER-SUFFIX	INVOICE NUMBER	AMOUNT -DECR WARRANT PAY
*R570552	02/27/08	32801	398	3 3410	20	01	32801	6501	103	0455	08	FA0821377 00 693		2,940.00
*R570552	02/27/08	32801	398	3 3410	20	01	32801	6506	103	0455	08	FA0821377 01 693		38,220.00
WARRANT TOTAL														41,160.00
VENDOR NAME J F GRIFFIN PUBLISHING LLC														
R570911	03/12/08	32801	423	3 3670	20	01	32801	6622	102	0835	08	DP0820921 00 07224		7,550.00
R570911	03/12/08	32801	423	3 3670	20	01	32801	6629	102	0835	08	DP0820921 00 07224		450.00
WARRANT TOTAL														8,000.00
VENDOR NAME PROFESSIONAL LAND SERVICES (PL														
5044195	03/17/08	32801	145	1 T3501	20	01	32801	6506	100	095	08	8585523 01 2940122		70.26
WARRANT TOTAL														70.26
VENDOR NAME PRESSTEX INC														
5044196	03/06/08	32801	133	1 T4261	20	01	32801	6507	100	095	08	8575499 01 564633		6,495.00
WARRANT TOTAL														6,495.00
VENDOR NAME PITNEY BOWES INC														
5044197	03/12/08	32801	143	1 T3475	20	01	32801	6612	103	095	08	4035979 01 591354801		36.00
5044208	03/17/08	32801	145	1 T3489	20	01	32801	2100	100	076	08	8492051 01 436465		6.06
5044208	03/17/08	32801	145	1 T3489	20	01	32801	2100	100	076	08	8492051 01 436465		21.76
WARRANT TOTAL														27.82
VENDOR NAME ALLIED WASTE SERVICES #840														

WARRANT NUMBER
BEGINNING ENDING WRITTEN
5044195 5044208 14

fisher 1/4



The State of Tennessee

My Links Search

Go!

Home

My Page

HR

ELM

Finance

Procurement

Logistics

[New Window](#) | [Help](#) | [Customize Page](#) |

Receipt DOC Status

Business Unit: 32801 **Receiver ID:** 0000004235 **Status:** Received
Document Date: 03/09/2010 **Document Type:** Receipt **Carrier ID:**
Currency: USD **Amount:** 37,160.00 **Short Vendor Name:** JF GRIFFIN-001
Bill of Lading: **Source:** On-line

Associated Document

[Customize](#) | [Find](#) | [View All](#) | First 1-3 of 3

Documents

Related Info



SetID	Business Unit	DOC ID	Document Type	Status	Document Date	Vendor ID	Location	
SHARE		000000000000000000000006904	Contract	Approved	04/29/2009	0000003479		
	32801	0000003167	PO	Dispatched	03/08/2010	0000003479	MAIN	
	32801	00009073	Voucher	Unposted	02/10/2010	0000003479	MAIN	

[Return to Search](#)

My Links ☐ Search [My Page](#)[HR](#)[ELM](#)[Finance](#)[Procurement](#)[Logistics](#)[New Window](#) | [Help](#) | [Customize Page](#) **Receipt DOC Status**

Business Unit: 32801 **Receiver ID:** 0000002456 **Status:** Moved
Document Date: 10/19/2009 **Document Type:** Receipt **Carrier ID:**
Currency: USD **Amount:** 42,060.00 **Short Vendor Name:** JF GRIFFIN
Bill of Lading: **Source:** On-line

Associated Document[Customize](#) | [Find](#) | [View All](#) First 1-4 of 4 Last[Documents](#)[Related Info](#)

SetID	Business Unit	DOC ID	Document Type	Status	Document Date	Vendor ID	Location
SHARE		000000000000000000000006904	Contract	Approved	04/29/2009	0000003479	
	32801	0000001916	PO	Dispatched	07/01/2009	0000003479	MAIN
	32801	00005913	Voucher	Posted	08/08/2009	0000003479	MAIN
SHARE		0000147381	Payment	Posted	11/10/2009	0000003479	MAIN

[Return to Search](#)

My Links Search

My Page

HR

ELM

Finance

Procurement

Logistics

New Window | Help | Customize Page |

Receipt DOC Status

Business Unit: 32801 Receiver ID: 0000002455 Status: Moved
Document Date: 10/19/2009 Document Type: Receipt Carrier ID:
Currency: USD Amount: 8,780.00 Short Vendor Name: JF GRIFFIN
Bill of Lading: Source: On-line

Associated Document


Customize | Find | View All | First Last

Documents

Related Info

SetID	Business Unit	DOC ID	Document Type	Status	Document Date	Vendor ID	Location
SHARE		000000000000000000006904	Contract	Approved	04/29/2009	0000003479	
	32801	0000001916	PO	Dispatched	07/01/2009	0000003479	MAIN
	32801	00005912	Voucher	Posted	10/02/2009	0000003479	MAIN
SHARE		0000147381	Payment	Posted	11/10/2009	0000003479	MAIN

Return to Search




The State of Tennessee's Enterprise Resource Planning

My Links: Select One: Search Home | Worklist | Sign out (close)

My Page | **HR** | **ELM** | **Finance** | **Procurement** | **Logistics**

- ☐ TN Enhancements
- ☐ Employee Self-Service
- ☐ Manager Self Service
- ☐ FSCM
- ☐ Edison Support Information
- ☐ Edison Documents
- ☐ Edison Information
- ☐ Edison Training Info
- ☐ My Content
- ☐ Worklist
- ☐ ELM Reporting Tools
- ☐ EPM Reporting Tools
- ☐ FSCM Reporting Tools
- ☐ Change My Password
- ☐ My Personalizations
- ☐ My System Profile

Welcome, Michildi

New Window | Help | Customize Page | 

[View/Add Related Doc](#)

Vouchers For a Payment

Bank Name: Regions

Bank Account #: 1000


Pay Cycle: ACH Seq Num: 274

Vendor Name: J F Griffin Publishing Llc

Address: 430 Main St

Williamstown MA 01267 USA

Payment Amount: 50,840.00 USD Payment Method: EFT

Description 

Back To Payment Inquiry

Pymnt Ref ID: 0000142442

Accounting Date: 11/09/2009

Payment Date: 11/10/2009

Days Outstanding: 132

Payment Clear Date:

Reconcile Date:

Value Date: 11/10/2009

Business Unit	Voucher ID	Advice Seq	Advice Date	Invoice Number	Gross Paid Amount	Paid Amount	Currency	Discount Taken	Le Cl
32801	00005913	1	08/08/2009	1530	42,060.00	42,060.00	USD		
32801	00005912	1	10/02/2009	1667	8,780.00	8,780.00	USD		

S071

S T A R S
VENDOR PAYMENT FILE

03/22/10
13:42

DIRECT ACCESS:

FUNCTION: N (I,N), PF1=HELP, PF2=RETURN TO MENU, PF4=END DIRECT ACCESS

VENDOR NO: V010824458 00 DEPT: 328 DIV: 01 INVOICE NO: 1101
VENDOR NAME: J F GRIFFIN PUBLISHING LLC VENDOR TYPE: F

TRANSACTION ID	TC R	CUR DOC NO	REF DOC NO	WARRANT NO
INVOICE NO		DUE DATE	PROC DATE	REDEEM DT
32801090303D36700012	103	5377	FA0821377 00	R987324
1101		02/23/09	03/11/09	03/13/09
32801090303D36700013	103	5377	FA0821377 01	R987324
1101		02/23/09	03/11/09	03/13/09
				20,580.00
				20,580.00

Z06 SUCCESSFUL RECALL
Z41 ENTER INQUIRY DATA



CONTRACT AMENDMENT

Agency Tracking # 328.01-00056	Edison ID 6904	Contract # FA-08-21377-00	Amendment # 4		
Contractor Legal Entity Name J.F. Griffin Publishing			Edison Vendor ID 3479		
Amendment Purpose & Effect(s) Extend contract for publishing three regulatory guides, which are mandated by statute with the same vendor.					
Amendment Changes Contract End Date: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		End Date: June 30, 2012			
Amount of the TOTAL Contract Amount INCREASE or DECREASE per this Amendment:			\$ 72,000.00		
Funding —					
FY	State	Federal	Interdepartmental	Other	TOTAL Contract Amount
08	\$98,000.00				\$98,000.00
09	\$98,000.00				\$98,000.00
10	\$88,000.00				\$88,000.00
11	\$88,000.00				\$88,000.00
12	\$72,000.00				\$72,000.00
TOTAL:	\$444,000.00				\$444,000.00
American Recovery and Reinvestment Act (ARRA) Funding: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO					
Budget Officer Confirmation: There is a balance in the appropriation from which obligations hereunder are required to be paid that is not already encumbered to pay other obligations.			<i>OCR USE</i>		
Speed Chart (optional)		Account Code (optional)			

**AMENDMENT FOUR
OF CONTRACT FA-08-21377-00**

This Amendment is made and entered by and between the State of Tennessee, Tennessee Wildlife Resources Agency, hereinafter referred to as the "State" and J.F. Griffin Publishing, hereinafter referred to as the "Contractor." It is mutually understood and agreed by and between said, undersigned contracting parties that the subject contract is hereby amended as follows:

1. Contract section B.1. is deleted in its entirety and replaced with the following:

B.1. This contract shall be effective for the period commencing on July 1, 2007 and ending on June 30, 2012. The State shall have no obligation for services rendered by the Contractor which are not performed within the specified period.

2. Contract section C.1 is deleted in its entirety and replaced with the following:

C.1 Maximum Liability. In no event shall the maximum liability of the State under this Contract exceed four hundred and forty-four thousand dollars (\$444,000.00). The Service Rates in Section C.3 shall constitute the entire compensation due the Contractor for the Service and all of the Contractor's obligations hereunder regardless of the difficulty, materials or equipment required. The Service Rates include, but are not limited to, all applicable taxes, fees, overheads, and all other direct and indirect costs incurred or to be incurred by the Contractor.

The Contractor is not entitled to be paid the maximum liability for any period under the Contract or any extensions of the Contract for work not requested by the State. The maximum liability represents available funds for payment to the Contractor and does not guarantee payment of any such funds to the Contractor under this Contract unless the State requests work and the Contractor performs said work. In which case, the Contractor shall be paid in accordance with the Service Rates detailed in Section C.3. The State is under no obligation to request work from the Contractor in any specific dollar amounts or to request any work at all from the Contractor during any period of this Contract.

The revisions set forth herein shall be effective on the date of final approval by all appropriate officials in accordance with applicable Tennessee laws and regulations (depending upon the specifics of this contract, said officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury). All other terms and conditions of this Contract not expressly amended herein shall remain in full force and effect.

IN WITNESS WHEREOF,

J.F. GRIFFIN PUBLISHING:

SIGNATURE

DATE

PRINTED NAME AND TITLE OF SIGNATORY (above)



GENERAL ASSEMBLY OF THE STATE OF TENNESSEE FISCAL REVIEW COMMITTEE

320 Sixth Avenue, North – 8th Floor
NASHVILLE, TENNESSEE 37243-0057
615-741-2564

Sen. Bill Ketron, Chairman
Senators

Douglas Henry Reginald Tate
Doug Jackson Ken Yager
Brian Kelsey
Randy McNally, *ex officio*
Lt. Governor Ron Ramsey, *ex officio*

Rep. Charles Curtiss, Vice-Chairman
Representatives

Harry Brooks Donna Rowland
Curtis Johnson Tony Shipley
Steve McManus Curry Todd
Mary Pruitt Eddie Yokley
Craig Fitzhugh, *ex officio*
Speaker Kent Williams, *ex officio*

MEMORANDUM

TO: The Honorable Dave Goetz, Commissioner
 Department of Finance and Administration

FROM: Bill Ketron, Chairman, Fiscal Review Committee *BK*
 Charles Curtiss, Vice-Chairman, Fiscal Review Committee *CC*

DATE: April 19, 2010

SUBJECT: **Contract Comments**
 (Fiscal Review Committee Meeting 4/12/10)

RFS# 328.01-505

Department: Tennessee Wildlife Resources Agency (TWRA)

Contractor: J. F. Griffin Publishing, LLC

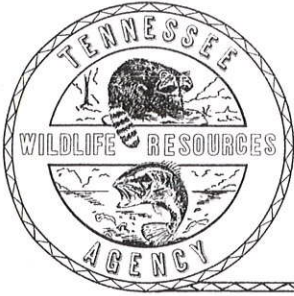
Summary: The vendor is currently responsible for the production and printing of the State's three regulatory guides for hunting, fishing, and waterfowl seasons. The proposed amendment extends the contract for an additional year through June 30, 2011, and increases the maximum liability by \$88,000.

Maximum liability: \$284,000

Maximum liability w/amendment \$372,000

After review, the Fiscal Review Committee voted to recommend approval of the contract amendment.

cc: Mr. Ed Carter, Executive Director, TWRA
 Mr. Robert Barlow, Director, Office of Contracts Review



TENNESSEE WILDLIFE RESOURCES AGENCY

ELLINGTON AGRICULTURAL CENTER
P. O. BOX 40747
NASHVILLE, TENNESSEE 37204

March 24, 2010

Jim White, Executive Director
Fiscal Review Committee
8th Floor, Rachel Jackson Building
Nashville, TN 37243

Dear Mr. White:

I am requesting approval for amendment number three (3) to our contract for printing our statutorily-required regulatory guides. The contract was awarded via RFP-328.01-505 to J.F. Griffin Publishing, LLC, in 2007 for a five (5) year contract, to be amended each year because of the volatility of the price of paper at the time of the award. The RFP was bid as follows:

Years 1 & 2 - \$98,000.00 each year
Years 3 & 4 - \$88,000.00 each year
Year 5 - \$72,000.00 each year

The decrease in the yearly payment rate is due to the vendor selling advertising in the guides in order to supplement the state's portion of the cost. The previous vendor, Liberty Press charged \$121,856 per year to print these guides and they were the only other company to submit a proposal to our RFP. So far we have saved \$33,856 with J.F. Griffin Publishing, LLC. We have also checked with the state's printing division, but they do not have the proper equipment to print these guides.

If you have any further questions please contact me. Your favorable approval of this amendment would be much appreciated.

Sincerely,

Ed Carter
Executive Director
Tennessee Wildlife Resources Agency

enclosures

RECEIVED

MAR 26 2010

FISCAL REVIEW

The State of Tennessee

AN EQUAL OPPORTUNITY EMPLOYER

Supplemental Documentation Required for
Fiscal Review Committee

*Contact Name:	Don Crawford	*Contact Phone:	615-781-6542
*Original Contract Number:	FA-08-21377-00	*Original RFS Number:	328.01-505-08
Edison Contract Number: <i>(if applicable)</i>	6904	Edison RFS Number: <i>(if applicable)</i>	32801-
*Original Contract Begin Date:	July 1, 2007	*Current End Date:	June 30, 2010
Current Request Amendment Number: <i>(if applicable)</i>	3		
Proposed Amendment Effective Date: <i>(if applicable)</i>	July 1, 2010		
*Department Submitting:	Tennessee Wildlife Resources Agency		
*Division:	Information & Education		
*Date Submitted:	March 24, 2010		
*Submitted Within Sixty (60) days:	Yes		
<i>If not, explain:</i>			
*Contract Vendor Name:	J. F. Griffin Publishing		
*Current Maximum Liability:	\$284,000.00		
*Current Contract Allocation by Fiscal Year: <i>(as Shown on Most Current Fully Executed Contract Summary Sheet)</i>			
FY:08	FY:09	FY:10	FY:11
\$98,000	\$98,000	\$88,000	\$
*Current Total Expenditures by Fiscal Year of Contract: <i>(attach backup documentation from STARS or FDAS report)</i>			
FY:08	FY:09	FY:	FY:
\$98,000	\$98,000	\$88,000	\$
IF Contract Allocation has been greater than Contract Expenditures, please give the reasons and explain where surplus funds were spent:	n/a	<div style="text-align: center;"> RECEIVED MAR 26 2010 </div>	
IF surplus funds have been carried forward, please give the reasons and provide the authority for the carry forward provision:	n/a	<div style="text-align: center;"> FISCAL REVIEW </div>	
IF Contract Expenditures exceeded Contract Allocation, please give the reasons and explain how funding was acquired to pay the overage:	n/a		
*Contract Funding	State:	\$284,000	Federal:

Supplemental Documentation Required for Fiscal Review Committee

Source/Amount:			
<p>For all new non-competitive contracts and any contract amendment that changes Sections A or C.3. of the original or previously amended contract document, provide estimates based on information provided the Department by the vendor for determination of contract maximum liability. Add rows as necessary to provide all information requested.</p> <p>If it is determined that the question is not applicable to your contract document attach detailed explanation as to why that determination was made.</p>			

Interdepartmental:		<i>Other:</i>	
If "other" please define:			
Dates of All Previous Amendments or Revisions: <i>(if applicable)</i>		Brief Description of Actions in Previous Amendments or Revisions: <i>(if applicable)</i>	
April 08		Extension of contract for one year	
May 09		Extension of contract for one year	
Method of Original Award: <i>(if applicable)</i>		RFP	
*What were the projected costs of the service for the entire term of the contract prior to contract award?		\$444,000	

Supplemental Documentation Required for Fiscal Review Committee

Planned expenditures by fiscal year by deliverable. Add rows as necessary to indicate all estimated contract expenditures.					
Deliverable description:	FY:08	FY:09	FY:10	FY:11	FY:
	\$98,000	\$98,000	\$88,000	\$88,000	
Proposed savings to be realized per fiscal year by entering into this contract. If amendment to an existing contract, please indicate the proposed savings to be realized by the amendment. Add rows as necessary to define all potential savings per deliverable.					
Deliverable description:	FY:08	FY:09	FY:10	FY:	FY:
	\$23,856	0	\$10,000	0	
Comparison of cost per fiscal year of obtaining this service through the proposed contract or amendment vs. other options. List other options available (including other vendors), cost of other options, and source of information for comparison of other options (e.g. catalog, Web site). Add rows as necessary to indicate price differentials between contract deliverables.					
Proposed Vendor Cost: (name of vendor)	FY:	FY:	FY:	FY:	FY:
Other Vendor Cost: (name of vendor)	FY:	FY:	FY:	FY:	FY:
Other Vendor Cost: (name of vendor)	FY:	FY:	FY:	FY:	FY:

S071

S T A R S
VENDOR PAYMENT FILE

07/07/09
09:43

DIRECT ACCESS:

FUNCTION: N (I,N), PF1=HELP, PF2=RETURN TO MENU, PF4=END DIRECT ACCESS

VENDOR NO: V010824458 00 DEPT: 328 DIV: 01 INVOICE NO: 853

VENDOR NAME: J F GRIFFIN PUBLISHING LLC VENDOR TYPE: F

TRANSACTION ID	TC R	CUR DOC NO	REF DOC NO	WARRANT NO
INVOICE NO		DUE DATE	PROC DATE	REDEEM DT
32801080731D02900006	103	0301	FA0821377 01	R757618
853		08/22/08	08/01/08	08/22/08
				23,030.00

Z07 NEXT REC DISPLAYED
Z41 ENTER INQUIRY DATA

S071

S T A R S
VENDOR PAYMENT FILE07/07/09
09:43

DIRECT ACCESS:

FUNCTION: N (I,N), PF1=HELP, PF2=RETURN TO MENU, PF4=END DIRECT ACCESS

VENDOR NO: V010824458 00 DEPT: 328 DIV: 01 INVOICE NO: 1018

VENDOR NAME: J F GRIFFIN PUBLISHING LLC VENDOR TYPE: F

TRANSACTION ID INVOICE NO	TC R	CUR DOC NO DUE DATE	REF DOC NO PROC DATE	WARRANT NO REDEEM DT	AMOUNT
32801081001D13100001 1018	103	1961 09/26/08	FA0821377 00 10/03/08	R810120 10/07/08	5,390.00
32801081001D13100002 1018	103	1961 09/26/08	FA0821377 01 10/03/08	R810120 10/07/08	5,390.00
32801090303D36700012 1101	103	5377 02/23/09	FA0821377 00 03/11/09	R987324 03/13/09	20,580.00
32801090303D36700013 1101	103	5377 02/23/09	FA0821377 01 03/11/09	R987324 03/13/09	20,580.00
32801080731D02900005 853	103	0301 08/22/08	FA0821377 00 08/01/08	R757618 08/22/08	23,030.00

Z06 SUCCESSFUL RECALL

Z41 ENTER INQUIRY DATA

REPORT ID: AG05B825-02

REPORT-10: A8058825-02
11/09/07 (18:42) CYCLE 00100
STATE OF TENNESSEE
STATEWIDE ACCOUNTING AND REPORTING SYSTEM
DAILY SUMMARY OF WRITTEN WARRANTS
ACCOUNTING DATE 11/09/07
ADMIN AGENCY 328.01
WILDLIFE RESOURCES AGENCY
WILDLIFE RESOURCES AGENCY
PAGE 2

DEPARTMENT 328 WILDLIFE RESOURCES AGENCY

WARRANT NUMBER *MANUAL R407217	BATCH DATE 11/05/07	DEPT/ DIV	NO M	VOUCHER NUMBER	F FD	DEPT/ DIV	COST CENTR	GR/SUB *PR/SUB	TC *SRC/AG	F GL	DOCUMENT NUMBER-SUFFIX	INVOICE NUMBER	AMOUNT -DECR	WARRANT PAY
		32801	197	3	2065	20	01	32801	6610	126	0324	08	SF 6-11-2-07	128 00

VENDOR NAME JOHN

R407147 11/08/07 32801 203 3 2167

VENDOR NAME THOMAS

R407167 11/08/07 32801 203 3 2166

VENDOR NAME GARY

R407236	11/05/07	32801	197	3	2066	20	01	32801	9110	126	0304	08	OCT.	16-25-07	429	18
R407236	11/05/07	32801	197	3	2066	20	01	32801	9110	126	0324	08	OCT.	16-25-07	315	59
R407236	11/05/07	32801	197	3	2066	20	01	32801	7100	126	0324	08	OCT.	16-25-07	364	16
R407236	11/05/07	32801	197	3	2066	20	01	32801	7100	126	03B4	08	OCT.	16-25-07	440	20
R407236	11/05/07	32801	197	3	2066	20	01	32801	7100	126	03C4	08	OCT.	16-25-07	250	00
R407236	11/05/07	32801	197	3	2066	20	01	32801	7100	126	03C4	08	OCT.	16-25-07	250	00

VENDOR NAME SHERYL

D HOLTAM

R407305	11/05/07	32801	197	3	2067	20	01	32801	6500	126	0304	08	SEPT.	21-25-07	98.44
R407305	11/05/07	32801	197	3	2067	20	01	32801	6500	126	03A4	08	SEPT.	21-25-07	320.16
R407305	11/05/07	32801	197	3	2067	20	01	32801	6500	126	03B4	08	SEPT.	21-25-07	424.48
R407305	11/05/07	32801	197	3	2067	20	01	32801	6500	126	03C4	08	SEPT.	21-25-07	252.50
R407305	11/05/07	32801	197	3	2067	20	01	32801	6500	126	0324	08	SEPT.	21-25-07	122.50

VENDOR NAME DONALD

A KING

R407330	11/05/07	32801	196	3	2047	20	01	32801	6501	103	0455	08	FA0621377	01	625	5,390.00
R407330	11/05/07	32801	196	3	2047	20	01	32801	6506	103	0455	08	FA0621377	01	625	5,390.00

VENDOR NAME J F GRIFFIN PUBLISHING LLC

R407457 11/08/07 32801 205 3 2175 20 01 32801 6628

VENDOR NAME KONE INC

R407634	11/07/07	32801	201	3	2151	20	01	32801	7210
R407634	11/07/07	32801	201	3	2152	20	01	32801	7210

VENDOR NAME POWELL VALLEY ELECTRIC COOPERA

R4076994 11/02/07 32801 T70 3 T2494 20 01 32801 6610

100	099	08 8516210	01 H100100178	28.187	50
-----	-----	------------	---------------	--------	----

28,187.50

Waterford 1st

08/15/07 (19:01) CYCLE 00034

STATE OF TENNESSEE
STATEWIDE ACCOUNTING AND REPORTING SYSTEM
DAILY SUMMARY OF WRITTEN WARRANTS
ACCOUNTING DATE 08/15/07ADMIN AGENCY 328.01
WILDLIFE RESOURCES AGENCY
WILDLIFE RESOURCES AGENCY
PAGE 3

DEPARTMENT 328 WILDLIFE RESOURCES AGENCY

WARRANT NUMBER	DATE	BATCH DEPT/ DIV	NO M	VOUCHER NUMBER	F FD	DEPT/ DIV	COST CENTR	GR/SUB *PR/SUB	TC OB/AGY	SUB GL	F FY	DOCUMENT NUMBER-SUFFIX	INVOICE NUMBER	AMOUNT -DECR WARRANT PAY
R306817	08/14/07	32801	055	3 0489	20	01	32801 7809	126	0304	08	08	071707 080707	393.30	
R306817	08/14/07	32801	055	3 0489	20	01	32801 7809	126	0324	08	08	071707 080707	120.50	
VENDOR NAME RONALD S REASOR														
R306834	08/13/07	32801	047	3 0423	20	01	32801 6632	126	0304	08	08	071607080707	513.80	
R306834	08/13/07	32801	047	3 0423	20	01	32801 6632	126	0394	08	08	071607080707	34.50	
VENDOR NAME ANN W CANDLER														
R306857	08/14/07	32801	055	3 0483	20	01	32801 2910	882	0304	08	08	072107 072807	12.00	
VENDOR NAME WILLIAM J SORRELLS														
R306872	08/13/07	32801	047	3 0421	20	01	32801 7808	126	0324	08	08	071607073107	46.50	
VENDOR NAME DUSTIN L BUTTRAM														
R306892	08/14/07	32801	055	3 0484	20	01	32801 2220	126	0324	08	08	072307 072607	53.36	
VENDOR NAME JEFFREY A SKELTON														
R306935	08/13/07	32801	047	3 0420	20	01	32801 4910	882	0304	08	08	070107072907	411.78	
VENDOR NAME WILLIAM F BREEDING														
R306946	08/14/07	32801	055	3 0503	20	01	32801 7300	126	03A4	08	08	073107 080407	195.96	
R306946	08/14/07	32801	055	3 0503	20	01	32801 7300	126	03B4	08	08	073107 080407	239.40	
R306946	08/14/07	32801	055	3 0503	20	01	32801 7300	126	03C4	08	08	073107 080407	753.52	
VENDOR NAME WILLIAM C REEVES														
R306974	08/14/07	32801	055	3 0487	20	01	32801 7311	851	0394	08	08	071107 071907	165.00	
VENDOR NAME GEORGE D SCHOLTEN														
R307009	07/26/07	32801	022	3 0212	20	01	32801 6506	126	0394	08	08	071107 071907	1,157.92	
R307009	07/26/07	32801	022	3 0212	20	01	32801 6501	103	0455	08	08	FA0821377 00 499	36.00	
VENDOR NAME J F GRIFFIN PUBLISHING LLC														
R307055	08/13/07	31799	P08	3 55	20	01	32801	265		08	08	CHARITY FUND	23,030.00	
VENDOR NAME GOVERNOR'S BOOKS FROM BIRTH FO														
														46,060.00
WARRANT TOTAL														10.00
WARRANT TOTAL														10.00

H G
15/1/07

REPORT-ID: AG05B825-02

03/24/08 (19:23)

CYCLE 00191

STATE OF TENNESSEE
STATEWIDE ACCOUNTING AND REPORTING SYSTEM
DAILY SUMMARY OF WRITTEN WARRANTS
ACCOUNTING DATE 03/24/08

ADMIN AGENCY 328.01
WILDLIFE RESOURCES AGENCY
WILDLIFE RESOURCES AGENCY
PAGE 1

DEPARTMENT 328 WILDLIFE RESOURCES AGENCY

WARRANT NUMBER	DATE	BATCH	DEPT/ DIV	NO M	VOUCHER NUMBER	F	FD	DEPT/ DIV	COST	GR/SUB	TC	OB/AGY	SUB	F	DOCUMENT	INVOICE	NUMBER	AMOUNT
*MANUAL												*SRC/AG	GL	FY	NUMBER-SUFFIX			-DECR WARRANT PAY

R570552	02/27/08		32801	398	3	3410		20	01	32801	6501		103	0455	08	FA0821377	00 693	2,940.00
R570552	02/27/08		32801	398	3	3410		20	01	32801	6506		103	0455	08	FA0821377	01 693	38,220.00

VENDOR NAME J F GRIFFIN PUBLISHING LLC

WARRANT TOTAL

41,160.00

R570911	03/12/08		32801	423	3	3670		20	01	32801	6622		102	0835	08	DP0820921	00 07224	7,550.00
R570911	03/12/08		32801	423	3	3670		20	01	32801	6629	8W9	102	0835	08	DP0820921	00 07224	450.00

VENDOR NAME PROFESSIONAL LAND SERVICES (PL

WARRANT TOTAL

8,000.00

5044195	03/17/08		32801	145	1	13501		20	01	32801	6506		100	095	08	8585523	01 2940122	70.26
---------	----------	--	-------	-----	---	-------	--	----	----	-------	------	--	-----	-----	----	---------	------------	-------

VENDOR NAME PRESTTEK INC

WARRANT TOTAL

70.26

5044196	03/06/08		32801	133	1	14261		20	01	32801	6507		100	095	08	8575499	01 564633	6,495.00
---------	----------	--	-------	-----	---	-------	--	----	----	-------	------	--	-----	-----	----	---------	-----------	----------

VENDOR NAME PITNEY BOWES INC

WARRANT TOTAL

6,495.00

5044197	03/12/08		32801	143	1	13475		20	01	32801	6612		103	095	08	40355979	01 5911354801	36.00
5044208	03/17/08		32801	145	1	13489		20	01	32801	2100		100	076	08	8492051	01 436465	6.06
5044208	03/17/08		32801	145	1	13489		20	01	32801	2100		100	076	08	8492051	01 436465	21.76

VENDOR NAME ALLIED WASTE SERVICES #840

WARRANT TOTAL

27.82

WARRANT NUMBER	WARRANT BEGINNING	WARRANT ENDING	WARRANT WRITTEN
5044195	5044208		14



The State of Tennessee

My Links

Select One:

Search

Go!

Home

My Page

HR

ELM

Finance

Procurement

Logistics

[New Window](#) | [Help](#) | [Customize Page](#) |

Receipt DOC Status

Business Unit: 32801 **Receiver ID:** 0000004235 **Status:** Received
Document Date: 03/09/2010 **Document Type:** Receipt **Carrier ID:**
Currency: USD **Amount:** 37,160.00 **Short Vendor Name:** JF GRIFFIN-001
Bill of Lading: **Source:** On-line

Associated Document

[Customize](#) | [Find](#) | [View All](#) |

First 1-3 of 3 Last

Documents

[Related Info](#) 

SetID	Business Unit	DOC ID	Document Type	Status	Document Date	Vendor ID	Location	
SHARE		000000000000000000000006904	Contract	Approved	04/29/2009	0000003479		
	32801	0000003167	PO	Dispatched	03/08/2010	0000003479	MAIN	
	32801	00009073	Voucher	Unposted	02/10/2010	0000003479	MAIN	

[Return to Search](#)

My Links Search

My Page

HR

ELM

Finance

Procurement

Logistics

New Window | Help | Customize Page |

Receipt DOC Status

Business Unit: 32801 **Receiver ID:** 0000002456 **Status:** Moved
Document Date: 10/19/2009 **Document Type:** Receipt **Carrier ID:**
Currency: USD **Amount:** 42,060.00 **Short Vendor Name:** JF GRIFFIN
Bill of Lading: **Source:** On-line

Associated Document

Customize | Find | View All | First Last

Documents

Related Info



SetID	Business Unit	DOC ID	Document Type	Status	Document Date	Vendor ID	Location
SHARE		0000000000000000000000006904	Contract	Approved	04/29/2009	0000003479	
	32801	0000001916	PO	Dispatched	07/01/2009	0000003479	MAIN
	32801	00005913	Voucher	Posted	08/08/2009	0000003479	MAIN
SHARE		0000147381	Payment	Posted	11/10/2009	0000003479	MAIN

Return to Search

My Links [My Page](#)[HR](#)[ELM](#)[Finance](#)[Procurement](#)[Logistics](#)[New Window](#) | [Help](#) | [Customize Page](#) | **Receipt DOC Status**

Business Unit: 32801 **Receiver ID:** 0000002455 **Status:** Moved
Document Date: 10/19/2009 **Document Type:** Receipt **Carrier ID:**
Currency: USD **Amount:** 8,780.00 **Short Vendor Name:** JF GRIFFIN
Bill of Lading: **Source:** On-line

Associated Document[Customize](#) | [Find](#) | [View All](#) | First Last[Documents](#)[Related Info](#)

SetID	Business Unit	DOC ID	Document Type	Status	Document Date	Vendor ID	Location
SHARE		0000000000000000000000006904	Contract	Approved	04/29/2009	0000003479	
	32801	0000001916	PO	Dispatched	07/01/2009	0000003479	MAIN
	32801	00005912	Voucher	Posted	10/02/2009	0000003479	MAIN
SHARE		0000147381	Payment	Posted	11/10/2009	0000003479	MAIN

[Return to Search](#)

The State of Tennessee's Enterprise Resource Planning

My Links: Select One: Search Go! Home | Worklist | Sign out (close)

My Page | HR | ELM | Finance | Procurement | Logistics

Welcome, Michildin

New Window | Help | Customize Page |

View/Add Related Doc

Back To Payment Inquiry

Pymnt Ref ID: 0000142442

Accounting Date: 11/09/2009

Payment Date: 11/10/2009

Days Outstanding: 132

Payment Clear Date:

Reconcile Date:

Value Date: 11/10/2009

Bank Name: Regions

Bank Account #: 1000

Pay Cycle: ACH Seq Num: 274

Vendor Name: J F Griffin Publishing Llc

Address: 430 Main St

Williamstown MA 01267 USA

Payment Amount: 50,840.00 USD Payment Method: EFT

Description

Business Unit	Voucher ID	Advice Seq	Advice Date	Invoice Number	Gross Paid Amount	Paid Amount	Currency	Discount Taken	Le Cl
32801	00005913	1	08/08/2009	1530	42,060.00	42,060.00	USD		
32801	00005912	1	10/02/2009	1667	8,780.00	8,780.00	USD		

S071

S T A R S
VENDOR PAYMENT FILE

03/22/10
13:42

DIRECT ACCESS:

FUNCTION: N (I,N), PF1=HELP, PF2=RETURN TO MENU, PF4=END DIRECT ACCESS

VENDOR NO: V010824458 00 DEPT: 328 DIV: 01 INVOICE NO: 1101
VENDOR NAME: J F GRIFFIN PUBLISHING LLC VENDOR TYPE: F

TRANSACTION ID	TC R	CUR DOC NO	REF DOC NO	WARRANT NO
INVOICE NO		DUE DATE	PROC DATE	REDEEM DT
32801090303D36700012	103	5377	FA0821377 00	R987324
1101		02/23/09	03/11/09	03/13/09
32801090303D36700013	103	5377	FA0821377 01	R987324
1101		02/23/09	03/11/09	03/13/09
				20,580.00
				20,580.00

Z06 SUCCESSFUL RECALL
Z41 ENTER INQUIRY DATA

NON-COMPETITIVE AMENDMENT REQUEST:

NON-AMD123008

APPROVED

Commissioner of Finance & Administration

1) RFS #	RFS 32801- 00141		
2) Procuring Agency :	Tennessee Wildlife Resources Agency		
EXISTING CONTRACT INFORMATION			
3) Service Caption :	Printing and distribution regulatory guides		
4) Contractor :	J.F. Griffin Publishing		
5) Contract #	FA-08-21377-00		
6) Contract Start Date :	July 1, 2007		
7) CURRENT Contract End Date : (if ALL options to extend the contract are exercised)	June 30, 2012		
8) CURRENT Maximum Cost : (if ALL options to extend the contract are exercised)	\$ 444,000.00		
PROPOSED AMENDMENT INFORMATION			
9) Amendment #	3		
10) Amendment Effective Date : (attached explanation required if < 60 days after F&A receipt)	July 1, 2010		
11) PROPOSED Contract End Date : (if ALL options to extend the contract are exercised)	June 30, 2012		
12) PROPOSED Maximum Cost : (if ALL options to extend the contract are exercised)	\$ 444,000.00		
13) Approval Criteria : (select one)	<input checked="" type="checkbox"/> use of Non-Competitive Negotiation is in the best interest of the state <input type="checkbox"/> only one uniquely qualified service provider able to provide the service		
14) Description of the Proposed Amendment Effects & Any Additional Service :			
TWRA is required by T.C.A> 70-1-304 to print regulatory guides. The contract was awarded via RFP-328.01-505 to J.F. Griffin Publishing, LLC, in 2007 for a five (5) year contract, to be amended each year because of the volatility of the price of paper at the time of the award.			
15) Explanation of Need for the Proposed Amendment :			
To print regulatory guides which are statutorily required.			
16) Name & Address of Contractor's Current Principal Owner(s) : (not required for a TN state education institution)			
Drew Kelly J.F. Griffin Publishing 430 Main St. Williamstown, MA 01267			
17) Office for Information Resources Endorsement : (required for information technology service; n/a to THDA)			
Documentation is ... <input checked="" type="checkbox"/> Not Applicable to this Request <input type="checkbox"/> Attached to this Request			
18) eHealth Initiative Endorsement : (required for health-related professional, pharmaceutical, laboratory, or imaging service)			



CONTRACT AMENDMENT

Agency Tracking #

328.01-00141

6904

Contract #

FA-08-21377-00

3

Contractor

J.F. Griffin Publishing

Contractor Federal Employer Identification or Social Security #

☐ C- or ☒ V- 01-0824458

Amendment Purpose/ Effects

Extend contract for publishing three regulatory guides, which are mandated by statute with the same vendor.

Contract Begin Date

July 1, 2007

Contract End Date

June 30, 2011

Subrecipient or Vendor

☐ Subrecipient ☒ Vendor

CFDA #(s)

FY	State	Federal	Interdepartmental	Other	TOTAL Contract Amount
08	\$98,000.00				\$98,000.00
09	\$98,000.00				\$98,000.00
10	\$88,000.00				\$88,000.00
11	\$88,000.00				\$88,000.00
TOTAL:	\$372,000.00				\$372,000.00

American Recovery and Reinvestment Act (ARRA) Funding - ☐ YES ☒ NO

— COMPLETE FOR AMENDMENTS —

END DATE AMENDED? ☒ YES ☐ NO

FY	Base Contract & Prior Amendments	THIS Amendment ONLY
08	\$98,000.00	
09	\$98,000.00	
10	\$88,000.00	
11		\$88,000.00
TOTAL:	\$284,000.00	\$88,000.00

Agency Contact & Telephone #

Don Crawford (615)781-6542

Agency Budget Officer Approval (there is a balance in the appropriation from which this obligation is required to be paid that is not otherwise encumbered to pay obligations previously incurred)

KW Tullington

Speed Code

6501 WR0000071

6506 WR0000049

Account Code

Procurement Process Summary (non-competitive, FA- or ED-type only)

F&A Secured Document

#

FA0821377-03

**AMENDMENT THREE
TO FA-08-21377-00**

This Contract Amendment is made and entered by and between the State of Tennessee, Tennessee Wildlife Resources Agency, hereinafter referred to as the "State" and J.F. Griffin Publishing, hereinafter referred to as the "Contractor." It is mutually understood and agreed by and between said, undersigned contracting parties that the subject Contract is hereby amended as follows:

1. The text of Contract Section B. 1. is deleted in its entirety and replaced with the following:

- B.1. This contract shall be effective for the period commencing on July 1, 2010 and ending on June 30, 2011. The State shall have no obligation for services rendered by the Contractor which are not performed within the specified period.

2. The text of Contract Section C.1 is deleted in its entirety and replaced with the following:

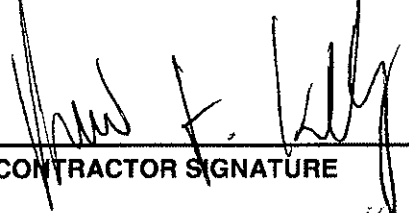
- C.1. Maximum Liability. In no event shall the maximum liability of the State under this Contract exceed three hundred and seventy-two thousand dollars (\$372,000.00). The Service Rates in Section C.3 shall constitute the entire compensation due the Contractor for the Service and all of the Contractor's obligations hereunder regardless of the difficulty, materials or equipment required. The Service Rates include, but are not limited to, all applicable taxes, fees, overheads, and all other direct and indirect costs incurred or to be incurred by the Contractor.

The Contractor is not entitled to be paid the maximum liability for any period under the Contract or any extensions of the Contract for work not requested by the State. The maximum liability represents available funds for payment to the Contractor and does not guarantee payment of any such funds to the Contractor under this Contract unless the State requests work and the Contractor performs said work. In which case, the Contractor shall be paid in accordance with the Service Rates detailed in Section C.3. The State is under no obligation to request work from the Contractor in any specific dollar amounts or to request any work at all from the Contractor during any period of this Contract.

The revisions set forth herein shall be effective on the date of final approval by the appropriate State officials in accordance with applicable Tennessee State laws and regulations. All other terms and conditions not expressly amended herein shall remain in full force and effect.

IN WITNESS WHEREOF,

J.F. GRIFFIN PUBLISHING:

 _____ CONTRACTOR SIGNATURE	4/5/10 _____ DATE
 ANDREW T. KELLY DIRECTOR _____ PRINTED NAME AND TITLE OF CONTRACTOR SIGNATORY (above)	

TENNESSEE WILDLIFE RESOURCES AGENCY:



ED CARTER, EXECUTIVE DIRECTOR

4/20/10

DATE

APPROVED:

COMMISSIONER OF FINANCE & ADMINISTRATION

DATE

COMMISSIONER HUMAN RESOURCES

DATE

COMPTROLLER OF THE TREASURY

DATE



GENERAL ASSEMBLY OF THE STATE OF TENNESSEE FISCAL REVIEW COMMITTEE

320 Sixth Avenue, North – 8th Floor
NASHVILLE, TENNESSEE 37243-0057
615-741-2564

Sen. Bill Ketron, Chairman

Senators

Douglas Henry Reginald Tate
Doug Jackson Ken Yager
Paul Stanley
Randy McNally, *ex officio*
Lt. Governor Ron Ramsey, *ex officio*

Rep. Charles Curtiss, Vice-Chairman

Representatives

Harry Brooks Donna Rowland
Curtis Johnson Tony Shipley
Steve McManus Curry Todd
Mary Pruitt Eddie Yokley
Craig Fitzhugh, *ex officio*
Speaker Kent Williams, *ex officio*

MEMORANDUM

TO: The Honorable Dave Goetz, Commissioner
 Department of Finance and Administration

FROM: Bill Ketron, Chairman, Fiscal Review Committee
 Charles Curtiss, Vice-Chairman, Fiscal Review Committee *BK CC*

DATE: August 6, 2009

SUBJECT: **Contract Comments**
 (Fiscal Review Committee Meeting 8/4/09)

RFS# 328.01-505

Department: Tennessee Wildlife Resources Agency (TWRA)

Contractor: J. F. Griffin Publishing, LLC

Summary: The vendor is currently responsible for the production and printing of the State's three regulatory guides for hunting, fishing and waterfowl seasons. The proposed amendment extends the current contract for an additional year through June 30, 2010, and increases the maximum liability by \$88,000.

Maximum liability: \$196,000

Maximum liability w/amendment: \$284,000

After review, the Fiscal Review Committee voted to recommend approval of the contract amendment.

cc: Mr. Ed Carter, Executive Director, TWRA
 Mr. Robert Barlow, Director, Office of Contracts Review



TENNESSEE WILDLIFE RESOURCES AGENCY

ELLINGTON AGRICULTURAL CENTER
P. O. BOX 40747
NASHVILLE, TENNESSEE 37204

June 26, 2009

Jim White, Executive Director
Fiscal Review Committee
8th Floor, Rachel Jackson Building
Nashville, TN 37243

RECEIVED

JUN 30 2009

FISCAL REVIEW

Dear Mr. White:

I am requesting approval for amendment number two (2) to our contract for printing our statutorily-required regulatory guides. The contract was awarded via RFP-328.01-505 to J.F. Griffin Publishing, LLC, in 2007 for a five (5) year contract, to be amended each year because of the volatility of the price of paper at the time of the award. The RFP was bid as follows:

Years 1 & 2 - \$98,000.00 each year
Years 3 & 4 - \$88,000.00 each year
Year 5 - \$72,000.00 each year

The decrease in the yearly payment rate is due to the vendor selling advertising in the guides in order to supplement the state's portion of the cost. The previous vendor, Liberty Press charged \$121,856 per year to print these guides and they were the only other company to submit a proposal to our RFP. So far we have saved \$23,856 a year for the first two years and looking to save an additional \$10,000 this year with J.F. Griffin Publishing, LLC. We have also checked with the state's printing division, but they do not have the proper equipment to print these guides.

We apologize for this not being submitted at least sixty (60) days in advance but we were not aware that a contract that had been awarded by an RFP also had to be approved by the Fiscal Review Committee when the maximum liability reached \$250,000. Also, we did not receive the Edison generated e-mail on June 4, 2009, that the amendment had been denied by the comptroller's office due to this oversight. It was only discovered upon our service procurement coordinator manually going through each contract submitted in the system.

If you have any further questions please contact me. Your favorable approval of this amendment would be much appreciated.

Sincerely,

Ed Carter
Executive Director
Tennessee Wildlife Resources Agency

enclosures

The State of Tennessee

AN EQUAL OPPORTUNITY, EQUAL ACCESS, AFFIRMATIVE ACTION EMPLOYER

Supplemental Documentation Required for
Fiscal Review Committee

*Contact Name:	Don Crawford	*Contact Phone:	(615)781/6542
*Contract Number:	FA-00-21377-00	*RFS Number:	328.01-505-08
*Original Contract Begin Date:	July 1, 2007	*Current End Date:	June 30, 2009
Current Request Amendment Number: (if applicable)	2		
Proposed Amendment Effective Date: (if applicable)	July 1, 2009		
*Department Submitting:	Tennessee Wildlife Resources Agency		
*Division:	Information and Education		
*Date Submitted:	May 13, 2009		
*Submitted Within Sixty (60) days:	No		
If not, explain:	Did not know that we had to send RFP amendments to the FRC. Did not receive automated e-mail dated June 4 from Edison system that amendment was denied due to not having been approved by FRC.		
*Contract Vendor Name:	J.F. Griffin Publishing, LLC.		
*Current Maximum Liability:	\$284,000.00		
*Current Contract Allocation by Fiscal Year: (as Shown on Most Current Fully Executed Contract Summary Sheet)			
FY:08	FY:09	FY:10	FY:
\$98,000	\$98,000	\$88,000.00	\$
*Current Total Expenditures by Fiscal Year of Contract: (attach backup documentation from STARS or FDAS report)			
FY:08	FY:09	FY:10	FY:
\$98,000.00	\$98,000.	\$0	\$
IF Contract Allocation has been greater than Contract Expenditures, please give the reasons and explain where surplus funds were spent:	N/A		
IF surplus funds have been carried forward, please give the reasons and provide the authority for the carry forward provision:	N/A		
IF Contract Expenditures exceeded Contract Allocation, please give the reasons and explain how funding was acquired to pay the overage:	N/A		

Supplemental Documentation Required for Fiscal Review Committee

*Contract Funding Source/Amount:	State:	\$284,000	Federal:	
Interdepartmental:			Other:	
If "other" please define:				
Dates of All Previous Amendments or Revisions: <i>(if applicable)</i>		Brief Description of Actions in Previous Amendments or Revisions: <i>(if applicable)</i>		
April 2008		As per RFP, amended to extend term for one additional year and added \$98,000 to maximum liability		
Method of Original Award: <i>(if applicable)</i>		RFP (Request For Proposal)		
Include a detailed breakdown of the actual expenditures anticipated in each year of the contract. Include specific line items, source of funding, and disposition of any excess fund. <i>(if applicable)</i>		RFP was awarded in 2007 for a five year contract (to be amended each year to allow for some negotiation of paper costs due to the volatility of the price of paper at the time of the award.) RFP, as bid: Years 1 & 2 - \$98,000.00 ea year Years 3 & 4 - \$88,000.00 ea year Year 5 - \$72,000 ea year		
Include a detailed breakdown, in dollars, of any savings that the department anticipates will result from this contract. Include, at a minimum, reduction in positions, reduction in equipment costs, reduction in travel. <i>(if applicable)</i>		N/A		
Include a detailed analysis, in dollars, of the cost of obtaining this service through the proposed contract as compared to other options. <i>(if applicable)</i>		There were only two vendors that bid on this printing job thru the RFP process, Liberty and J.F. Griffin. Liberty had the contract the last time and the cost was \$121,856 each year. With J.F Griffin costing \$98,000 we are saving \$23,856 each year.		

REPORT-ID: AG05B825-02

REPORT-ID: AG05B825-02
STATE OF TENNESSEE
ADMIN AGENCY 328.01
STATEWIDE ACCOUNTING AND REPORTING SYSTEM
WILDLIFE RESOURCES AGENCY
DAILY SUMMARY OF WRITTEN WARRANTS
WILDLIFE RESOURCES AGENCY
ACCOUNTING DATE 11/09/07
PAGE 2
11/09/07 (18:42) CYCLE 00100

DEPARTMENT 328 WILDLIFE RESOURCES AGENCY

WARRANT NUMBER	BATCH	D	VOUCHER	F	FD	DEPT/ DIV	COST CENTR	GR/SUB *PR/SUB	TC	OB/AGY *SRC/AG	SUB GL	F	DOCUMENT NUMBER-SUFFIX	INVOICE NUMBER	AMOUNT -DECR	WARRANT PAY
R407117	11/05/07	32801	197	3	2065	20	01	32801	6610	126	0324	08	SE, 6-11-2-07		120	00

VENDOR NAME JOHN	H GUFFEY JR		WARRANT TOTAL	313.54
R407147 11/08/07 32801 203 3 2167	20 01 32801 6559	126 0324	08	110207110407
VENDOR NAME THOMAS	M CRAWFORD J		WARRANT TOTAL	147.48

VENDOR NAME		H COPLEY		WARRANT TOTAL				
R407236	11/05/07 32801 197 3 2066	20	01 32801 9110	126	0304	08	OCT. 16-25-07	429.18
R407236	11/05/07 32801 197 3 2066	20	01 32801 9110	126	0324	08	OCT. 16-25-07	315.59
R407236	11/05/07 32801 197 3 2066	20	01 32801 7100	126	0324	08	OCT. 16-25-07	364.16
R407236	11/05/07 32801 197 3 2066	20	01 32801 7100	126	0384	08	OCT. 16-25-07	440.20
R407236	11/05/07 32801 197 3 2066	20	01 32801 7100	126	03C4	08	OCT. 16-25-07	250.00
R407236	11/05/07 32801 197 3 2066	20	01 32801 7100	126	03C4	08	OCT. 16-25-07	250.00

R407305	11/05/07	32801	197	3	2667	20	01	32801	6500	126	0304	08	SEPT.	21-25-07	98.44
R407305	11/05/07	32801	197	3	2667	20	01	32801	6500	126	0344	08	SEPT.	21-25-07	320.16
R407305	11/05/07	32801	197	3	2667	20	01	32801	6500	126	0384	08	SEPT.	21-25-07	424.48
R407305	11/05/07	32801	197	3	2667	20	01	32801	6500	126	03C4	08	SEPT.	21-25-07	252.50
R407305	11/05/07	32801	197	3	2667	20	01	32801	6500	126	0324	08	SEPT.	21-25-07	179.00

	11/05/07	32801	196	3	2047	20	01	32801	6501	103	0455	08	FA0821377	01	625	5,390.00
R407330	11/05/07	32801	196	3	2047	20	01	32801	6501	103	0455	08	FA0821377	01	625 <td>5,390.00</td>	5,390.00
R407330	11/05/07	32801	196	3	2047	20	01	32801	6506	103	0455	08	FA0821377	01	625 <td>5,390.00</td>	5,390.00
GRAND TOTAL																
1,274.58																

R407457	11/08/07	32801	205	3	2175		20	01	32801	6628	103	0765	08	FA0616630	01	17571479	WARRANT TOTAL	90.00	10,780.00
VENDOR NAME KONE INC																			
R407634	11/07/07	32801	201	3	2151		20	01	32801	7210	126	0504	08			102207	WARRANT TOTAL	90.00	58.38
R407634	11/07/07	32801	201	3	2152		20	01	32801	7210	126	0504	08			101807			

VENDOR NAME POWELL VALLEY ELECTRIC COOPERA		WARRANT TOTAL	127.88
R407694	11/02/07 32801 T70 3 T2494	20 01 32801 6610	100 099
		08 8516210	01 H100100178
			28,187.50

DEPARTMENT 328 WILDLIFE RESOURCES AGENCY

WARRANT NUMBER MANUAL	BATCH DATE DIV	----- D NO M	VOUCHER NUMBER	F	FD DEPT/ DIV	COST CENTR	GRS/SUB *PR/SUB	TC	OB/AGY *SRC/AG	SUB GL	F FY	DOCUMENT NUMBER-SUFFIX	INVOICE NUMBER	AMOUNT -DECR	WARRANT PAY
-----------------------------	----------------------	-----------------------	-------------------	---	--------------------	---------------	--------------------	----	-------------------	-----------	---------	---------------------------	-------------------	-----------------	----------------

R306817	08/14/07	32801	055 3	0489	20	01	32801	7809	126	0304	08	071707	080707	393.30
R306817	08/14/07	32801	055 3	0489	20	01	32801	7809	126	0324	08	071707	080707	120.50

VENDOR NAME RONALD S REASOR	WARRANT TOTAL	513.80
-----------------------------	---------------	--------

R306834	08/13/07	32801	047	3	0423	20	01	32801	6632	126	0304	08	071607080707	34.50
R306834	08/13/07	32801	047	3	0423	20	01	32801	6632	126	0394	08	071607080707	12.00

VENDOR NAME	ANN	W CANDLER	WARRANT TOTAL	46.50
-------------	-----	-----------	---------------	-------

VENDOR NAME ANN	W CANDLER				WARRANT TOTAL	46.50	
R306857 08/14/07 32801 055 3 0483	20 01 32801 2910	8B2	126	0304	08	072107 072807	53.36
VENDOR NAME WILLIAM	J SORELLS				WARRANT TOTAL	53.36	

R306872 08/13/07 32801 047 3 0421	20 01 32801 7808	126 0324	08	071607073107	345.08
-----------------------------------	------------------	----------	----	--------------	--------

VENDOR NAME	DUSTIN L BUTTRAM	WARRANT TOTAL	345.08
-------------	------------------	---------------	--------

VENDOR NAME	JEFFREY	A SKELTON	WARRANT TOTAL	411.78
-------------	---------	-----------	---------------	--------

R306935	08/13/07	32801	047	3	0420	20	01	32801	4910	8B2	126	0304	08	070107072907	195.96
---------	----------	-------	-----	---	------	----	----	-------	------	-----	-----	------	----	--------------	--------

VENDOR NAME WILLIAM	F BREEDING	WARRANT TOTAL	195.96
---------------------	------------	---------------	--------

R306946	08/14/07	32801	055	3	0503	20	01	32801	7300	126	0344	08	073107	080407	239.40
R306946	08/14/07	32801	055	3	0503	20	01	32801	7300	126	0384	08	073107	080407	753.52

VENDOR NAME	WARRANT TOTAL
WILLIAM C REEVES	1.157 92
	165.00

R306974	08/14/07	32801	055	3	0487	20	01	32801	7311	851	126	0394	08	071107	071907	36.00
														AMOUNT TOTAL	4,120.72	

VENDOR NAME	GEORGE D SCHOLTEN	WARRANT TOTAL	36.00
-------------	-------------------	---------------	-------

R30/009	01/26/01	32801	022	3	0212	20	01	32801	6506	103	0455	08	FA0821377	00	499	23,030.00
R307009	07/26/07	32801	022	3	0212	20	01	32801	6501	103	0455	08	FA0821377	00	499	23,030.00

VENDOR NAME J F GRIFFIN PUBLISHING LLC	WARRANT TOTAL	46,060.00
--	---------------	-----------

R307/055 08/13/07 31799 P08 3 55	20 01 32801	265	08	CHARITY FUND	10.00
----------------------------------	-------------	-----	----	--------------	-------

VENDOR NAME GOVERNOR'S BOOKS FROM BIRTH FO	WARRANT TOTAL	10.00
--	---------------	-------

REPORT-ID: AG05B825-02

03/24/08 (19:23) CYCLE 00191

DEPARTMENT 328 WILDLIFE RESOURCES AGENCY

STATEWIDE ACCOUNTING AND REPORTING SYSTEM
DAILY SUMMARY OF WRITTEN WARRANTS
ACCOUNTING DATE 03/24/08

ADMIN AGENCY 328.01
WILDLIFE RESOURCES AGENCY
WILDLIFE RESOURCES AGENCY
PAGE 1

WARRANT NUMBER	BATCH DATE	DEPT/ DIV	D NO M	VOUCHER NUMBER	F FD	DEPT/ DIV	COST CENTR	GR/SUB *PR/SUB	TC *SRC/AG	OB/AGY SUB	F FY	DOCUMENT NUMBER-SUFFIX	INVOICE NUMBER	AMOUNT -DECR WARRANT PAY
R570552	02/27/08	32801	398	3 3410	20	01	32801	6501	103	0455	08	FA0821377	00 693	2,940.00
R570552	02/27/08	32801	398	3 3410	20	01	32801	6506	103	0455	08	FA0821377	01 693	38,220.00
VENDOR NAME J F GRIFFIN PUBLISHING LLC														
R570911	03/12/08	32801	423	3 3670	20	01	32801	6622	102	0835	08	DP0820921	00 07224	7,550.00
R570911	03/12/08	32801	423	3 3670	20	01	32801	6629	102	0835	08	DP0820921	00 07224	450.00
VENDOR NAME PROFESSIONAL LAND SERVICES (PL														
5044195	03/17/08	32801	T45	1 T3501	20	01	32801	6506	100	095	08	8585523	01 2940122	8,000.00
VENDOR NAME PRESSTEX INC														
5044196	03/06/08	32801	T33	1 T4261	20	01	32801	6507	100	095	08	8575499	01 564633	70.26
VENDOR NAME PITNEY BOWES INC														
5044197	03/12/08	32801	T43	1 T3475	20	01	32801	6612	103	095	08	4035979	01 5911354801	6,495.00
5044208	03/17/08	32801	T45	1 T3489	20	01	32801	2100	100	076	08	8492051	01 436465	36.00
5044208	03/17/08	32801	T45	1 T3489	20	01	32801	2100	100	076	08	8492051	01 436465	6.06
VENDOR NAME ALLIED WASTE SERVICES #840														
WARRANT TOTAL														27.82

WARRANT NUMBER
BEGINNING ENDING WRITTEN
5044195 5044208 14

S071

S T A R S
VENDOR PAYMENT FILE

07/07/09
09:43

DIRECT ACCESS:

FUNCTION: N (I,N), PF1=HELP, PF2=RETURN TO MENU, PF4=END DIRECT ACCESS

VENDOR NO: V010824458 00 DEPT: 328 DIV: 01 INVOICE NO: 853
VENDOR NAME: J F GRIFFIN PUBLISHING LLC VENDOR TYPE: F

TRANSACTION ID	TC R	CUR DOC NO	REF DOC NO	WARRANT NO
INVOICE NO		DUE DATE	PROC DATE	REDEEM DT
32801080731D02900006	103	0301	FA0821377 01	R757618
853		* 08/22/08	08/01/08	08/22/08
				23,030.00

Z07 NEXT REC DISPLAYED
Z41 ENTER INQUIRY DATA

S071

S T A R S
VENDOR PAYMENT FILE07/07/09
09:43

DIRECT ACCESS:

FUNCTION: N (I,N), PF1=HELP, PF2=RETURN TO MENU, PF4=END DIRECT ACCESS

VENDOR NO: V010824458 00 DEPT: 328 DIV: 01 INVOICE NO: 1018

VENDOR NAME: J F GRIFFIN PUBLISHING LLC

VENDOR TYPE: F

TRANSACTION ID INVOICE NO	TC R	CUR DOC NO DUE DATE	REF DOC NO PROC DATE	REDEEM DT	WARRANT NO AMOUNT
32801081001D13100001 1018	103	1961 * 09/26/08	FA0821377 00 10/03/08	10/07/08	R810120 5,390.00
32801081001D13100002 1018	103	1961 * 09/26/08	FA0821377 01 10/03/08	10/07/08	R810120 5,390.00
32801090303D36700012 1101	103	5377 * 02/23/09	FA0821377 00 03/11/09	03/13/09	R987324 20,580.00
32801090303D36700013 1101	103	5377 * 02/23/09	FA0821377 01 03/11/09	03/13/09	R987324 20,580.00
32801080731D02900005 853	103	0301 * 08/22/08	FA0821377 00 08/01/08	08/22/08	R757618 23,030.00

Z06 SUCCESSFUL RECALL
Z41 ENTER INQUIRY DATA

NON-COMPETITIVE AMENDMENT REQUEST:**APPROVED****Commissioner of Finance & Administration**

1) RFS #	328.01-505-08		
2) Procuring Agency :	Tennessee Wildlife Resources Agency		
3) Service Caption :	Printing of three (3)Regulatory Guides (hunting/trapping, fishing and waterfowl)		
4) Contractor :	J.F. Griffin Publishing, LLC.		
5) Contract #	FA – 08 – 21377 - 00		
6) Contract Start Date :	July 1, 2007		
7) CURRENT Contract End Date : (if ALL options to extend the contract are exercised)	June 30, 2012		
8) CURRENT Maximum Cost : (if ALL options to extend the contract are exercised)	\$ 444,000.00		
PROPOSED AMENDMENT INFORMATION			
9) Amendment #	2		
10) Amendment Effective Date : (attached explanation required if < 60 days after F&A receipt)	July 1, 2009		
11) PROPOSED Contract End Date : (if ALL options to extend the contract are exercised)	June 30, 2012		
12) PROPOSED Maximum Cost : (if ALL options to extend the contract are exercised)	\$ 444,000.00		
13) Approval Criteria : (select one)	<input checked="" type="checkbox"/> use of Non-Competitive Negotiation is in the best interest of the state <input type="checkbox"/> only one uniquely qualified service provider able to provide the service		
14) Description of the Proposed Amendment Effects & Any Additional Service :			
Amends term and maximum liability to contract awarded pursuant to RFP 328.01-505.			
15) Explanation of Need for the Proposed Amendment :			
We are required by statute (TCA section 70-1-304) to publish these three regulatory guides each year.			
16) Name & Address of Contractor's Current Principal Owner(s) : (not required for a TN state education institution)			
Drew Kelly 430 Main Street, Suite 5 Williamstown, MA 01267			
17) Office for Information Resources Endorsement : (required for information technology service; n/a to THDA)			
Documentation is ... <input checked="" type="checkbox"/> Not Applicable to this Request <input type="checkbox"/> Attached to this Request			
18) eHealth Initiative Endorsement : (required for health-related professional, pharmaceutical, laboratory, or imaging service)			
Documentation is ... <input checked="" type="checkbox"/> Not Applicable to this Request <input type="checkbox"/> Attached to this Request			

19) Department of Human Resources Endorsement : (required for state employees training service)

Documentation is ... ☒ **Not Applicable to this Request** ☐ **Attached to this Request**

20) Description of Procuring Agency Efforts to Identify Reasonable, Competitive, Procurement Alternatives :

Contract awarded pursuant to RFP process.

21) Justification for the Proposed Non-Competitive Amendment :

The use of this vendor, J.F. Griffin has already saved the state \$23,856 each year from the past vendor, Liberty Press (\$121,856 each year). This year we will be saving additional \$10,000 and more in the fifth (5th) year of the contract.

RFP, as bid:

Years 1 & 2 - \$98,000.00 ea year

Years 3 & 4 - \$88,000.00 ea year


Year 5 - \$72,000 ea year

AGENCY HEAD SIGNATURE & DATE :

(must be signed & dated by the ACTUAL procuring agency head as detailed on the Signature Certification on file with OCR— signature by an authorized signatory will be accepted only in documented exigent circumstances)

SIGNATURE & DATE

CONTRACT AMENDMENT COVER

RFS Tracking #		Edison Contract ID #		Amendment #	
328.01- 00056		6904		2	
Amendment Purpose			Delegated Authority Requisition ID # (ONLY if applicable)		
Extend contract for publishing three regulatory guides, which are mandated by statute with the same vendor.					
Contractor/Grantee			Contractor/Grantee FEIN or SSN		
J.F. Griffin Publishing			<input type="checkbox"/> C- or <input checked="" type="checkbox"/> V- 01-0824458		
Begin Date	End Date	Subrecipient or Vendor		CFDA #(s)	
July 1, 2007	June 30, 2010	<input type="checkbox"/> Subrecipient <input checked="" type="checkbox"/> Vendor			
FY	State	Federal	Interdepartmental	Other	TOTAL Contract Amount
08	\$98,000.00				\$98,000.00
09	\$98,000.00				\$98,000.00
10	\$88,000.00				\$88,000.00
TOTAL:	\$284,000.00				\$284,000.00
— COMPLETE FOR AMENDMENTS —			Procuring Agency Contact & Telephone #		
FY	Base Contract & Prior Amendments	THIS Amendment ONLY	Don Crawford (615)781-6542		
08	\$98,000.00		Procuring Agency Budget Officer Approval (there is a balance in the appropriation from which this obligation is required to be paid that is not otherwise encumbered to pay obligations previously incurred.)		
09	\$98,000.00				
10		\$88,000.00			
			KW Taekengsten glom		
			Speed Code	Account Code	
TOTAL:	\$196,000.00	\$88,000.00	6501 - WR00000317 6502 - WR00000049		
— OCR Use —			Procurement Process Summary (FA or ED-type only)		
 F&A Secured Document # 6904 - FA0821377-02					

**AMENDMENT TWO
TO FA-08-21377-00**

This Contract Amendment is made and entered by and between the State of Tennessee, Tennessee Wildlife Resources Agency, hereinafter referred to as the "State" and J.F. Griffin Publishing, hereinafter referred to as the "Contractor." It is mutually understood and agreed by and between said, undersigned contracting parties that the subject Contract is hereby amended as follows:

1. The text of Contract Section B.1. is deleted in its entirety and replaced with the following:
 - B.1. This contract shall be effective for the period commencing on July 1, 2007 and ending on June 30, 2010. The State shall have no obligation for services rendered by the Contractor which are not performed within the specified period.

2. The text of Contract Section C.1 is deleted in its entirety and replaced with the following:

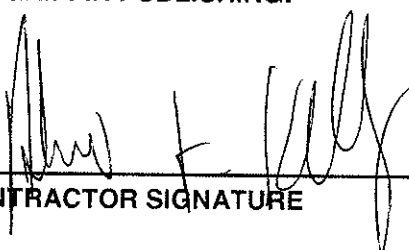
- C.1. Maximum Liability. In no event shall the maximum liability of the State under this Contract exceed two hundred and eighty-four thousand dollars (\$284,000.00). The Service Rates in Section C.3 shall constitute the entire compensation due the Contractor for the Service and all of the Contractor's obligations hereunder regardless of the difficulty, materials or equipment required. The Service Rates include, but are not limited to, all applicable taxes, fees, overheads, and all other direct and indirect costs incurred or to be incurred by the Contractor.

The Contractor is not entitled to be paid the maximum liability for any period under the Contract or any extensions of the Contract for work not requested by the State. The maximum liability represents available funds for payment to the Contractor and does not guarantee payment of any such funds to the Contractor under this Contract unless the State requests work and the Contractor performs said work. In which case, the Contractor shall be paid in accordance with the Service Rates detailed in Section C.3. The State is under no obligation to request work from the Contractor in any specific dollar amounts or to request any work at all from the Contractor during any period of this Contract.

The revisions set forth herein shall be effective July 1, 2009. All other terms and conditions not expressly amended herein shall remain in full force and effect.


IN WITNESS WHEREOF,

J.F. GRIFFIN PUBLISHING:

	5/13/09 DATE
CONTRACTOR SIGNATURE	

ANDREW T. KELLY	PUBLISHER
PRINTED NAME AND TITLE OF CONTRACTOR SIGNATORY (above)	

TENNESSEE WILDLIFE RESOURCES AGENCY:

	<u>5/26/09</u>
ED CARTER, EXECUTIVE DIRECTOR	DATE

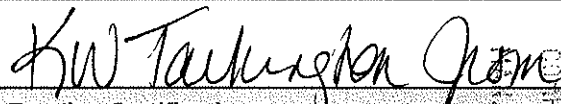
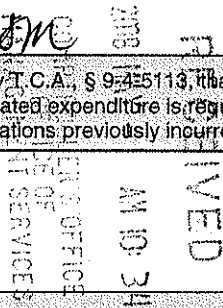
APPROVED:

_____ COMMISSIONER OF FINANCE & ADMINISTRATION	_____ DATE
---	---------------

_____ COMMISSIONER HUMAN RESOURCES	_____ DATE
---------------------------------------	---------------

_____ COMPTROLLER OF THE TREASURY	_____ DATE
--------------------------------------	---------------

021908

RFS #		Contract #	
328.01-611-08		FA-08-21377-01	
State Agency		State Agency Division	
Tennessee Wildlife Resources Agency		Information and Education, Don Crawford (615)781-6542	
Contractor Name		Contractor ID # (FEIN or SSN)	
J.F. Griffin Publishing		<input type="checkbox"/> C- or <input checked="" type="checkbox"/> V- 01-0824458	
Service Description			
Printing of regulatory guides and selling advertisement for same.			
Contract Begin Date		Contract End Date	
July 1, 2007		June 30, 2009	
SUBRECIPIENT or VENDOR?		CFDA #	
Vendor			
Mark Each TRUE Statement			
<input checked="" type="checkbox"/> Contractor is on STARS		<input checked="" type="checkbox"/> Contractor's Form W-9 is on file in Accounts	
Allotment Code		Cost Center	
328.01		6501/6506	
Object Code		Fund	
045		20	
Funding Grant Code		Funding Subgrant Code	
FY		State	
		See Supplement	
Federal		Interdepartmental	
Other		TOTAL Contract Amount	
		See Supplement	
TOTAL:		\$196,000.00	
— COMPLETE FOR AMENDMENTS ONLY —			
FY		Base Contract & Prior Amendments	
08		\$98,000.00	
09		\$98,000.00	
TOTAL:		\$98,000.00	
End Date:		June 30, 2008	
		June 30, 2009	
State Agency Fiscal Contact & Telephone #			
Sandi Moseley (615)781-6512			
State Agency Budget Officer Approval			
			
Funding Certification (certification, required by T.C.A. § 9-2-5113, that there is a balance in the appropriation from which the obligated expenditure is required to be paid that is not otherwise encumbered to pay obligations previously incurred)			
			
Contractor Ownership (complete for ALL base contracts— N/A to amendments or delegated authorities)			
<input type="checkbox"/> African American <input type="checkbox"/> Person w/ Disability <input type="checkbox"/> Hispanic <input checked="" type="checkbox"/> Small Business <input type="checkbox"/> Government			
<input type="checkbox"/> Asian <input type="checkbox"/> Female <input type="checkbox"/> Native American <input type="checkbox"/> NOT Minority/Disadvantaged <input type="checkbox"/> Other			
Contractor Selection Method (complete for ALL base contracts— N/A to amendments or delegated authorities)			
<input checked="" type="checkbox"/> RFP <input type="checkbox"/> Competitive Negotiation * <input type="checkbox"/> Alternative Competitive Method *			
<input type="checkbox"/> Non-Competitive Negotiation * <input type="checkbox"/> Negotiation w/ Government (ID, GG, GU) <input type="checkbox"/> Other *			
* Procurement Process Summary (complete for selection by Non-Competitive Negotiation, Competitive Negotiation, OR Alternative Method)			

CONTRACT SUMMARY SHEET SUPPLEMENT

Contract Number		FA - 08 - 21377 - 01					
Fiscal Year		2009					
Allotment Code	Cost Center	Object Code	Fund	Grant Code	Subgrant Code	CFDA #	Amount
328.01	6501	045	20				\$49,000.00
328.01	6506	045	20				\$49,000.00
TOTAL							\$98,000.00

**AMENDMENT One
TO FA-08-21377-00**

This Contract Amendment is made and entered by and between the State of Tennessee, Tennessee Wildlife Resources Agency, hereinafter referred to as the "State" and J.F. Griffin Publishing, hereinafter referred to as the "Contractor." It is mutually understood and agreed by and between said, undersigned contracting parties that the subject Contract is hereby amended as follows:

1. The text of Contract Section B.1. is deleted in its entirety and replaced with the following:

B.1. This contract shall be effective for the period commencing on July 1, 2007 and ending on June 30, 2009. The State shall have no obligation for services rendered by the Contractor which are not performed within the specified period.

2. The text of Contract Section C.1. is deleted in its entirety and replaced with the following:


C.1. Maximum Liability. In no event shall the maximum liability of the State under this Contract exceed one hundred and ninety-six thousand dollars (\$196,000.00). The Service Rates in Section C.3 shall constitute the entire compensation due the Contractor for the Service and all of the Contractor's obligations hereunder regardless of the difficulty, materials or equipment required. The Service Rates include, but are not limited to, all applicable taxes, fees, overheads, and all other direct and indirect costs incurred or to be incurred by the Contractor.

The Contractor is not entitled to be paid the maximum liability for any period under the Contract or any extensions of the Contract for work not requested by the State. The maximum liability represents available funds for payment to the Contractor and does not guarantee payment of any such funds to the Contractor under this Contract unless the State requests work and the Contractor performs said work. In which case, the Contractor shall be paid in accordance with the Service Rates detailed in Section C.3. The State is under no obligation to request work from the Contractor in any specific dollar amounts or to request any work at all from the Contractor during any period of this Contract.

The revisions set forth herein shall be effective July 1, 2008. All other terms and conditions not expressly amended herein shall remain in full force and effect.

IN WITNESS WHEREOF:

J.F. GRIFFIN PUBLISHING:



CONTRACTOR SIGNATURE

4/11/08
DATE

PRINTED NAME AND TITLE OF CONTRACTOR SIGNATORY (above)

TENNESSEE WILDLIFE RESOURCES AGENCY:


GARY T. MYERS, EXECUTIVE DIRECTOR

4-22-08
DATE

APPROVED:

M.D. Goetz, Jr. 1Kw

APR 30 2008

M. D. GOETZ, JR., COMMISSIONER
DEPARTMENT OF FINANCE AND ADMINISTRATION

DATE

NOT APPLICABLE

DEBORAH E. STORY, COMMISSIONER
DEPARTMENT OF HUMAN RESOURCES

DATE

John G. Morgan

5/5/08

JOHN G. MORGAN, COMPTROLLER OF THE TREASURY

DATE

CONTRACT SUMMARY SHEET

060706

RFS #	Contract #
328.01 - 505-08	FA-08-21377-00
State Agency	State Agency Division
Tennessee Wildlife Resources Agency	I & E Don Crawford 781-6542
Contractor Name	Contractor ID # (FEIN or SSN)
J.F. Griffin Publishing, LLC	<input type="checkbox"/> C- or <input checked="" type="checkbox"/> V- 01-0824458

Service Description			
Printing regulatory guides and selling advertising for same			
Contract Begin Date	Contract End Date	SUBRECIPIENT or VENDOR?	CFDA #
07/01/2007	06/30/2008	VENDOR	

Mark Each TRUE Statement					
<input checked="" type="checkbox"/> Contractor is on STARS			<input checked="" type="checkbox"/> Contractor's Form W-9 is on file in Accounts		
Allotment Code	Cost Center	Object Code	Fund	Funding Grant Code	Funding Subgrant Code
328.01	6501/6506	045	20		
FY	State	Federal	Interdepartmental	Other	TOTAL Contract Amount
08	\$49,000.00 (6501)				\$49,000.00
08	\$49,000.00 (6506)				\$49,000.00
TOTAL:	\$98,000.00				\$98,000.00

— COMPLETE FOR AMENDMENTS ONLY —			State Agency Fiscal Contact & Telephone #
FY	Base Contract & Prior Amendments	THIS Amendment ONLY	Sandi Moseley 615-781-6512
			State Agency Budget Officer Approval
			KW Tauckington Jasm
			Funding Certification (certification, required by T.C.A., § 9-4-5113, that there is a balance in the appropriation from which the obligated expenditure is required to be paid that is not otherwise encumbered to pay obligations previously incurred)
TOTAL:			
End Date:			

Contractor Ownership (complete only for base contracts with contract # prefix: FA or GR)			
<input type="checkbox"/> African American	<input type="checkbox"/> Person w/ Disability	<input type="checkbox"/> Hispanic	<input checked="" type="checkbox"/> Small Business
<input type="checkbox"/> Asian	<input type="checkbox"/> Female	<input type="checkbox"/> Native American	<input type="checkbox"/> NOT minority/disadvantaged
<input type="checkbox"/> OTHER minority/disadvantaged			
Contractor Selection Method (complete for ALL base contracts—N/A to amendments or delegated authorities)			
<input checked="" type="checkbox"/> RFP	<input type="checkbox"/> Competitive Negotiation	<input type="checkbox"/> Alternative Competitive Method	
<input type="checkbox"/> Non-Competitive Negotiation	<input type="checkbox"/> Negotiation w/ Government (e.g., ID, GG, GU)	<input type="checkbox"/> Other	
Procurement Process Summary (complete for selection by Alternative Method, Competitive Negotiation, Non-Competitive Negotiation, OR Other)			

**CONTRACT
BETWEEN THE STATE OF TENNESSEE,
TENNESSEE WILDLIFE RESOURCES AGENCY
AND
J. F. GRIFFIN PUBLISHING, LLC**

This Contract, by and between the State of Tennessee, TENNESSEE WILDLIFE RESOURCES AGENCY, hereinafter referred to as the "State" and J. F. GRIFFIN PUBLISHING, LLC, hereinafter referred to as the "Contractor," is for the provision of printing regulatory guides and selling advertising for same, as further defined in the "SCOPE OF SERVICES."

The Contractor is a LIMITED LIABILITY COMPANY.

Contractor Federal Employer ID Number: 01-0824458

Contractor Address: 430 Main St Williamstown, MA 01267

Contractor Place of Incorporation or Organization: Williamstown, MA

A. SCOPE OF SERVICES:

- A.1. The Contractor shall provide all services and deliverables as required, described, and detailed by this Scope of Services and shall meet all service and delivery timelines specified in the Scope of Services section or elsewhere in this Contract.
- A.2. The Contractor shall produce and publish the State's three (3) regulatory guides for the hunting/trapping, fishing and waterfowl seasons.
- A.3. The Contractor will do all production work, including design, layout and full composition of each guide, printing and delivering the finished guides to specified locations within Tennessee including the TWRA central office and three (3) regional offices.
- A.4. The Contractor will sell display advertising to offset costs associated with the aforementioned activities. Advertising should be limited to that which is consistent with the State's duties and functions relating to the management, protection, propagation and conservation of wildlife, including hunting, fishing, and boating. Emphasis should be placed on goods and services relating to hunting, fishing, trapping, boating and wildlife in general. Advertisements for sexually oriented products, services or establishments will not be used, as well as advertisements related to alcohol products. In accordance with the Tobacco Master Settlement Agreement, no advertisements for tobacco will be used.

All advertising will be submitted for the State's approval. The Executive Director of the Tennessee Wildlife Resources Agency shall have final approval over the appropriateness of all ads. Final approval for advertising will be obtained through the Tennessee Wildlife Resources Agency, Division of Information and Education, prior to printing.

- A.5. The State reserves the right to provide the Contractor with up to 4 (four) sponsorship pages secured by the State. These pages are included in the "content provided by the State" specification contained in Section A.7. of the Scope of Services.
- A.6. Before plates are made for printing, the contractor will provide blueline proofs and color proofs to the State so corrections and editorial changes may be made in the text as necessary.

- A.7. The Contractor will design the guides, maintaining the size of 8.0" x 10.5" with special attention paid to placing advertising so the continuity of editorial space is maintained and regulatory information is uninterrupted. The State will provide to the Contractor the editorial portion of the guides in PC format, InDesign and Microsoft Word. The fishing guide shall contain thirty-four (34) pages for editorial content supplied by the state and up to eighteen (18) pages for publisher advertisement. The hunting/trapping guide shall contain sixty-five (65) pages for editorial content supplied by the State and up to 35 pages for publisher advertisement. The waterfowl guide shall contain thirteen (13) pages for editorial content supplied by the State and up to seven (7) pages for publisher advertisement. Preference will be given to larger size ads to maintain a clean look. A classified section in the rear will be allowed, but page design will have to be approved by the State.
- A.8. The guides will be produced by a heated web press process, booklet sized (8"x10.5") documents with saddle stitch binding printed on coated stock with four (4) color throughout. Covers will be 70# coated paper or better. Balance of stock will be 40# coated paper or better.
- A.9. The Contractor shall label each box as to content and quantity prior to shipment. Guides to be cross-tied, shrink wrapped or cross banded in bundles of 100 guides packed in boxes, with the option to increase quantity to a maximum of 200 guides per box with state approval 15 days prior to shipping.
- A.10. The Contractor will provide a guaranteed stock cost for the paper used to print the guides for a minimum of the initial contract term.
- A.11. Production and delivery of publications require extremely tight deadlines based on decisions by the Tennessee Wildlife Resources Commission and revisions to fish and wildlife regulations. Often production schedules are predicated on meetings of the Tennessee Wildlife Resources Commission and will coincide with season opening dates. This translates into a minimum number of workdays required to layout, print, and distribute respective guides. In anticipation of these strict deadlines, there must be a turn-around time of three weeks from the time information is sent from the State until proof work and printing are completed and delivery is made to designated locations. If the contract term is extended by amendment, the quantities required will be approximately the same.

(a) On July 16:

The hunting/trapping guide must be delivered. Print quantity: 500,000

Delivered as follows:

Region I Office:
200 Lowell Thomas Drive
Jackson, TN 38301
Quantity: 50,000

Central Office/Region II Office:
440 Hogan Road
Nashville, TN 37204
Quantity: 350,000

Region III Office:
464 Industrial Blvd.

Crossville, TN 38555
Quantity: 50,000

Region IV Office:
3030 Wildlife Way
Morristown, TN 37814
Quantity: 50,000

(b) On September 3:

The waterfowl guide must be delivered. Print quantity: 100,000

Delivered as follows:

Region I Office:
200 Lowell Thomas Drive
Jackson, TN 38301
Quantity: 15,000

Central Office/Region II Office:
440 Hogan Road
Nashville, TN 37204
Quantity: 55,000

Region III Office:
464 Industrial Blvd.
Crossville, TN 38555
Quantity: 15,000

Region IV Office:
3030 Wildlife Way
Morristown, TN 37814
Quantity: 15,000

(c) On February 15:

The fishing guide must be delivered. Print quantity: 450,000

Delivered as follows:

Region I Office:
200 Lowell Thomas Drive
Jackson, TN 38301
Quantity: 40,000

Central Office/Region II Office:
440 Hogan Road
Nashville, TN 37204
Quantity: 330,000

Region III Office:
464 Industrial Blvd.

Crossville, TN 38555
Quantity: 40,000

Region IV Office:
3030 Wildlife Way
Morristown, TN 37814
Quantity: 40,000

- A.12. Printing of the guides requires the Tennessee State Publications Committee approval. The State will be responsible for obtaining print authorization for each guide from the Tennessee State Publications Committee.

B. CONTRACT TERM:

- B.1. This Contract shall be effective for the period commencing on July 1, 2007 and ending on June 30, 2008. The State shall have no obligation for services rendered by the Contractor which are not performed within the specified period.

- B.2. Term Extension. The State reserves the right to extend this Contract for an additional period or periods of time representing increments of no more than one year and a total contract term of no more than five (5) years, provided that the State notifies the Contractor in writing of its intention to do so at least ninety (90) days prior to the contract expiration date. An extension of the term of this Contract will be effected through an amendment to the Contract. If the extension of the Contract necessitates additional funding beyond that which was included in the original Contract, the increase in the State's maximum liability will also be effected through an amendment to the Contract and shall be based upon rates provided for in the original contract.

C. PAYMENT TERMS AND CONDITIONS:

- C.1. Maximum Liability. In no event shall the maximum liability of the State under this Contract exceed ninety-eight thousand dollars (\$98,000.00). The Service Rates in Section C.3 shall constitute the entire compensation due the Contractor for the Service and all of the Contractor's obligations hereunder regardless of the difficulty, materials or equipment required. The Service Rates include, but are not limited to, all applicable taxes, fees, overheads, and all other direct and indirect costs incurred or to be incurred by the Contractor.

The Contractor is not entitled to be paid the maximum liability for any period under the Contract or any extensions of the Contract for work not requested by the State. The maximum liability represents available funds for payment to the Contractor and does not guarantee payment of any such funds to the Contractor under this Contract unless the State requests work and the Contractor performs said work. In which case, the Contractor shall be paid in accordance with the Service Rates detailed in Section C.3. The State is under no obligation to request work from the Contractor in any specific dollar amounts or to request any work at all from the Contractor during any period of this Contract.

- C.2. Compensation Firm. The Service Rates and the Maximum Liability of the State under this Contract are firm for the duration of the Contract and are not subject to escalation for any reason unless amended.

- C.3. Payment Methodology. The Contractor shall be compensated based on the Service Rates herein for units of service authorized by the State in a total amount not to exceed the Contract Maximum Liability established in Section C.1. The Contractor's compensation shall be contingent upon the satisfactory completion of units of service or project milestones defined in Section A. The Contractor shall be compensated based upon the following Service Rates:

SERVICE UNIT/Milestone	AMOUNT				
	Year 1	Year 2*	Year 3*	Year 4*	Year 5*
Delivery of hunting guides per Section A.10.	\$46,060.00	\$46,060.00	<u>\$42,060.00</u>	\$42,060.00	\$36,060.00
Cost per additional page in hunting guide	\$0	\$0	\$0	\$0	\$0
Cost per correction in hunting guide	\$0	\$0	\$0	\$0	\$0
Delivery of waterfowl guides per Section A.10.	\$10,780.00	\$10,780.00	\$8,780.00	\$8,780.00	\$4,780.00
Cost per additional page in waterfowl guide	\$0	\$0	\$0	\$0	\$0
Cost per correction in waterfowl guide	\$0	\$0	\$0	\$0	\$0
Delivery of fishing guides per Section A.10.	\$41,160.00	\$41,160.00	\$37,160.00 \$10K	\$37,160.00	\$31,160.00 \$10K
Cost per additional page in fishing guide	\$0	\$0	\$0	\$0	\$0
Cost per correction in fishing guide	\$0	\$0	\$0	\$0	\$0

*Contingent upon approval of contract amendment. Upon completion of the first year, proposed increases in paper costs will be negotiated and limited to the amount of paper price increase based on documentation of actual cost increases provided by the Contractor prior to renewing the options for extending the Contractor's contract.

The Contractor shall submit an invoice upon the completion of each guide, in form and substance acceptable to the State with all of the necessary supporting documentation, prior to any payment. Such invoices shall be submitted for completed units of service or project milestones for the amount stipulated. If additional pages are required by the State because of increased editorial content or if corrections are made by the State after blue-line and/or color proofs are provided by the Contractor, the Contractor will be compensated at a rate specified above.

- C.4. Travel Compensation. The Contractor shall not be compensated or reimbursed for travel, meals, or lodging.

- C.5. Payment of Invoice. The payment of the invoice by the State shall not prejudice the State's right to object to or question any invoice or matter in relation thereto. Such payment by the State shall neither be construed as acceptance of any part of the work or service provided nor as an approval of any of the amounts invoiced therein.
- C.6. Invoice Reductions. The Contractor's invoice shall be subject to reduction for amounts included in any invoice or payment theretofore made which are determined by the State, on the basis of audits conducted in accordance with the terms of this Contract, not to constitute proper remuneration for compensable services.
- C.7. Deductions. The State reserves the right to deduct from amounts which are or shall become due and payable to the Contractor under this or any Contract between the Contractor and the State of Tennessee any amounts which are or shall become due and payable to the State of Tennessee by the Contractor.
- C.8. Automatic Deposits. The Contractor shall complete and sign an "Authorization Agreement for Automatic Deposit (ACH Credits) Form." This form shall be provided to the Contractor by the State. Once this form has been completed and submitted to the State by the Contractor all payments to the Contractor, under this or any other Contract the Contractor has with the State of Tennessee shall be made by Automated Clearing House (ACH). The Contractor shall not invoice the State for services until the Contractor has completed this form and submitted it to the State.
- D. **STANDARD TERMS AND CONDITIONS:**
- D.1. Required Approvals. The State is not bound by this Contract or any amendment thereof until it is approved by the appropriate State officials in accordance with applicable Tennessee State laws and regulations.
- D.2. Modification and Amendment. This Contract may be modified only by a written amendment executed by all parties hereto and approved by the appropriate Tennessee State officials in accordance with applicable Tennessee State laws and regulations.
- D.3. Termination for Convenience. The State may terminate this Contract without cause for any reason. Said termination shall not be deemed a Breach of Contract by the State. The State shall give the Contractor at least ninety (90) days written notice before the effective termination date. The Contractor shall be entitled to receive compensation for satisfactory, authorized service completed as of the termination date, but in no event shall the State be liable to the Contractor for compensation for any service which has not been rendered. Upon such termination, the Contractor shall have no right to any actual general, special, incidental, consequential, or any other damages whatsoever of any description or amount.
- D.4. Termination for Cause. If the Contractor fails to properly perform its obligations under this Contract in a timely or proper manner, or if the Contractor violates any terms of this Contract, the State shall have the right to immediately terminate the Contract and withhold payments in excess of fair compensation for completed services. Notwithstanding the above, the Contractor shall not be relieved of liability to the State for damages sustained by virtue of any breach of this Contract by the Contractor.
- D.5. Subcontracting. The Contractor shall not assign this Contract or enter into a subcontract for any of the services performed under this Contract without obtaining the prior written approval of the State. If such subcontracts are approved by the State, they shall contain, at a minimum, sections of this Contract below pertaining to "Conflicts of Interest," "Nondiscrimination," and "Records" (sections D.6. and D. 7.). Notwithstanding any use of

approved subcontractors, the Contractor shall be the prime contractor and shall be responsible for all work performed.

- D.6. Conflicts of Interest. The Contractor warrants that no part of the total Contract Amount shall be paid directly or indirectly to an employee or official of the State of Tennessee as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Contractor in connection with any work contemplated or performed relative to this Contract.
- D.7. Nondiscrimination. The Contractor hereby agrees, warrants, and assures that no person shall be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this Contract or in the employment practices of the Contractor on the grounds of disability, age, race, color, religion, sex, national origin, or any other classification protected by Federal, Tennessee State constitutional, or statutory law. The Contractor shall, upon request, show proof of such nondiscrimination and shall post in conspicuous places, available to all employees and applicants, notices of nondiscrimination.
- D.8. Prohibition of Illegal Immigrants. The requirements of Public Acts of 2006, Chapter Number 878, of the state of Tennessee, addressing the use of illegal immigrants in the performance of any Contract to supply goods or services to the state of Tennessee, shall be a material provision of this Contract, a breach of which shall be grounds for monetary and other penalties, up to and including termination of this Contract.
- a. The Contractor hereby attests, certifies, warrants, and assures that the Contractor shall not knowingly utilize the services of an illegal immigrant in the performance of this Contract and shall not knowingly utilize the services of any subcontractor who will utilize the services of an illegal immigrant in the performance of this Contract. The Contractor shall reaffirm this attestation, in writing, by submitting to the State a completed and signed copy of the document as Attachment 1, hereto, semi-annually during the period of this Contract. Such attestations shall be maintained by the contractor and made available to state officials upon request.
 - b. Prior to the use of any subcontractor in the performance of this Contract, and semi-annually thereafter, during the period of this Contract, the Contractor shall obtain and retain a current, written attestation that the subcontractor shall not knowingly utilize the services of an illegal immigrant to perform work relative to this Contract and shall not knowingly utilize the services of any subcontractor who will utilize the services of an illegal immigrant to perform work relative to this Contract. Attestations obtained from such subcontractors shall be maintained by the contractor and made available to state officials upon request.
 - c. The Contractor shall maintain records for all personnel used in the performance of this Contract. Said records shall be subject to review and random inspection at any reasonable time upon reasonable notice by the State.
 - d. The Contractor understands and agrees that failure to comply with this section will be subject to the sanctions of Public Chapter 878 of 2006 for acts or omissions occurring after its effective date. This law requires the Commissioner of Finance and Administration to prohibit a contractor from contracting with, or submitting an offer, proposal, or bid to contract with the State of Tennessee to supply goods or services for a period of one year after a contractor is discovered to have knowingly used the services of illegal immigrants during the performance of this Contract.

- e. For purposes of this Contract, "illegal immigrant" shall be defined as any person who is not either a United States citizen, a Lawful Permanent Resident, or a person whose physical presence in the United States is authorized or allowed by the federal Department of Homeland Security and who, under federal immigration laws and/or regulations, is authorized to be employed in the U.S. or is otherwise authorized to provide services under the Contract.
- D.9. Records. The Contractor shall maintain documentation for all charges against the State under this Contract. The books, records, and documents of the Contractor, insofar as they relate to work performed or money received under this Contract, shall be maintained for a period of three (3) full years from the date of the final payment and shall be subject to audit at any reasonable time and upon reasonable notice by the State, the Comptroller of the Treasury, or their duly appointed representatives. The financial statements shall be prepared in accordance with generally accepted accounting principles.
- D.10. Monitoring. The Contractor's activities conducted and records maintained pursuant to this Contract shall be subject to monitoring and evaluation by the State, the Comptroller of the Treasury, or their duly appointed representatives.
- D.11. Progress Reports. The Contractor shall submit brief, periodic, progress reports to the State as requested.
- D.12. Strict Performance. Failure by any party to this Contract to insist in any one or more cases upon the strict performance of any of the terms, covenants, conditions, or provisions of this Contract shall not be construed as a waiver or relinquishment of any such term, covenant, condition, or provision. No term or condition of this Contract shall be held to be waived, modified, or deleted except by a written amendment signed by the parties hereto.
- D.13. Independent Contractor. The parties hereto, in the performance of this Contract, shall not act as employees, partners, joint venturers, or associates of one another. It is expressly acknowledged by the parties hereto that such parties are independent contracting entities and that nothing in this Contract shall be construed to create an employer/employee relationship or to allow either to exercise control or direction over the manner or method by which the other transacts its business affairs or provides its usual services. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purpose whatsoever.
- The Contractor, being an independent contractor and not an employee of the State, agrees to carry adequate public liability and other appropriate forms of insurance, including adequate public liability and other appropriate forms of insurance on the Contractor's employees, and to pay all applicable taxes incident to this Contract.
- D.14. State Liability. The State shall have no liability except as specifically provided in this Contract.
- D.15. Force Majeure. The obligations of the parties to this Contract are subject to prevention by causes beyond the parties' control that could not be avoided by the exercise of due care including, but not limited to, acts of God, riots, wars, strikes, epidemics or any other similar cause.
- D.16. State and Federal Compliance. The Contractor shall comply with all applicable State and Federal laws and regulations in the performance of this Contract.
- D.17. Governing Law. This Contract shall be governed by and construed in accordance with the laws of the State of Tennessee. The Contractor agrees that it will be subject to the

exclusive jurisdiction of the courts of the State of Tennessee in actions that may arise under this Contract. The Contractor acknowledges and agrees that any rights or claims against the State of Tennessee or its employees hereunder, and any remedies arising therefrom, shall be subject to and limited to those rights and remedies, if any, available under *Tennessee Code Annotated*, Sections 9-8-101 through 9-8-407.

- D.18. Completeness. This Contract is complete and contains the entire understanding between the parties relating to the subject matter contained herein, including all the terms and conditions of the parties' agreement. This Contract supersedes any and all prior understandings, representations, negotiations, and agreements between the parties relating hereto, whether written or oral.
- D.19. Severability. If any terms and conditions of this Contract are held to be invalid or unenforceable as a matter of law, the other terms and conditions hereof shall not be affected thereby and shall remain in full force and effect. To this end, the terms and conditions of this Contract are declared severable.
- D.20. Headings. Section headings of this Contract are for reference purposes only and shall not be construed as part of this Contract.

E. SPECIAL TERMS AND CONDITIONS:

- E.1. Conflicting Terms and Conditions. Should any of these special terms and conditions conflict with any other terms and conditions of this Contract, these special terms and conditions shall control.
- E.2. Communications and Contacts. All instructions, notices, consents, demands, or other communications required or contemplated by this Contract shall be in writing and shall be made by facsimile transmission, by overnight courier service, or by first class mail, postage prepaid, addressed to the respective party at the appropriate facsimile number or address as set forth below or to such other party, facsimile number, or address as may be hereafter specified by written notice.

The State:

Don King
Chief, Information and Education
Tennessee Wildlife Resources Agency
P.O. Box 40747 Nashville, Tennessee 37204-0747
Don.King@state.tn.us
615 781-6506 phone
615 781-6543 fax

The Contractor:

Drew Kelly, Vice President
J. F. Griffin Publishing, LLC
430 Main St Williamstown, MA 01267
drew@ifgriffin.com
413-884-1001 phone
413-884-1039 fax

All instructions, notices, consents, demands, or other communications shall be considered effectively given as of the day of delivery; as of the date specified for overnight courier service delivery; as of three (3) business days after the date of mailing; or on the day the facsimile transmission is received mechanically by the telefax machine at the receiving location and receipt is verbally confirmed by the sender if prior to 4:30

p.m. CST. Any communication by facsimile transmission shall also be sent by United States mail on the same date of the facsimile transmission.

- E.3. Subject to Funds Availability. The Contract is subject to the appropriation and availability of State and/or Federal funds. In the event that the funds are not appropriated or are otherwise unavailable, the State reserves the right to terminate the Contract upon written notice to the Contractor. Said termination shall not be deemed a breach of Contract by the State. Upon receipt of the written notice, the Contractor shall cease all work associated with the Contract. Should such an event occur, the Contractor shall be entitled to compensation for all satisfactory and authorized services completed as of the termination date. Upon such termination, the Contractor shall have no right to recover from the State any actual, general, special, incidental, consequential, or any other damages whatsoever of any description or amount.
- E.4. Partial Takeover. The State may, at its convenience and without cause, exercise a partial takeover of any service which the Contractor is obligated to perform under this Contract, including but not limited to any service which is the subject of a subcontract between Contractor and a third party, although the Contractor is not in Breach (hereinafter referred to as "Partial Takeover"). Said Partial Takeover shall not be deemed a Breach of Contract by the State. Contractor shall be given at least 30 days prior written notice of said Partial Takeover with said notice to specify the area(s) of service the State will assume and the date of said assumption. Any Partial Takeover by the State shall not alter in any way Contractor's other obligations under this Contract. The State may withhold from amounts due the Contractor the amount the Contractor would have been paid to deliver the service as determined by the State. The amounts shall be withheld effective as of the date the State assumes the service. Upon Partial Takeover, the Contractor shall have no right to recover from the State any actual, general, special, incidental, consequential, or any other damages whatsoever of any description or amount.
- E.5. State Ownership of Work Products. The State shall have all ownership right, title, and interest, including ownership of copyright, in all work products created, designed, developed, derived, documented, installed, or delivered to the State under this Contract. The State shall have royalty-free and unlimited rights to use, disclose, reproduce, or publish, for any purpose whatsoever, all said work products. The Contractor shall furnish such information and data upon request of the State, in accordance with the Contract and applicable State law.
- E.6. Printing Authorization. The Contractor agrees that no publication coming within the jurisdiction of *Tennessee Code Annotated*, Section 12-7-101, *et. seq.*, shall be printed unless a printing authorization number has been obtained and affixed as required by *Tennessee Code Annotated*, Section 12-7-103 (d).
- E.7. Incorporation of Additional Documents. Included in this Contract by reference are the following documents:
- a. The Contract document and its attachments
 - b. All Clarifications and addenda made to the Contractor's Proposal
 - c. The Request for Proposal and its associated amendments
 - d. Technical Specifications provided to the Contractor
 - e. The Contractor's Proposal

In the event of a discrepancy or ambiguity regarding the Contractor's duties, responsibilities, and performance under this Contract, these documents shall govern in order of precedence detailed above.

- E.8. Workpapers Subject to Review. The Contractor shall make all audit, accounting, or financial analysis workpapers, notes, and other documentation available for review by the Comptroller of the Treasury or his representatives, upon request, during normal working hours either while the analysis is in progress or subsequent to the completion of this Contract.
- E.9. Public Funding Notice. All notices, informational pamphlets, press releases, research reports, signs, and similar public notices prepared and released by the Contractor relative to this Contract shall include the statement, "This project is funded under an agreement with the State of Tennessee." Any such notices by the Contractor shall be approved by the State.
- E.10. Prohibited Advertising. The Contractor shall not refer to this Contract or the Contractor's relationship with the State hereunder in commercial advertising in such a manner as to state or imply that the Contractor or the Contractor's services are endorsed.
- E.11. Copyrights and Patents. The Contractor agrees to indemnify and hold harmless the State of Tennessee as well as its officers, agents, and employees from and against any and all claims or suits which may be brought against the State for infringement of any laws regarding patents or copyrights which may arise from the Contractor's performance of this Contract. In any such action brought against the State, the Contractor shall satisfy and indemnify the State for the amount of any final judgment for infringement. The Contractor further agrees it shall be liable for the reasonable fees of attorneys for the State in the event such service is necessitated to enforce the terms of this Contract or otherwise enforce the obligations of the Contractor to the State. The State shall give the Contractor written notice of any such claim or suit and full right and opportunity to conduct the Contractor's own defense thereof.
- E.12. Authorized Individuals. Each party hereto has provided the other party hereto with a list identifying the individuals from whom the other party is authorized to accept any notices, requests, demands, or other advice which may be given hereunder by the party providing such list. Said lists, which are attached hereto as Attachment 2, shall be valid until revoked or amended by further written notice. The parties hereto shall only be entitled to rely on notices, requests, demands, or other advice given by such individuals.
- E.13. Tennessee Consolidated Retirement System. The Contractor acknowledges and understands that, subject to statutory exceptions contained in *Tennessee Code Annotated*, Section 8-36-801, *et. seq.*, the law governing the Tennessee Consolidated Retirement System (TCRS), provides that if a retired member of TCRS, or of any superseded system administered by TCRS, or of any local retirement fund established pursuant to *Tennessee Code Annotated*, Title 8, Chapter 35, Part 3 accepts state employment, the member's retirement allowance is suspended during the period of the employment. Accordingly and notwithstanding any provision of this Contract to the contrary, the Contractor agrees that if it is later determined that the true nature of the working relationship between the Contractor and the State under this Contract is that of "employee/employer" and not that of an independent contractor, the Contractor may be required to repay to TCRS the amount of retirement benefits the Contractor received from TCRS during the period of this Contract.
- E.14. Debarment and Suspension. The Contractor certifies, to the best of its knowledge and belief, that it and its principals:
- a. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal or State department or agency;

- b. have not within a three (3) year period preceding this Contract been convicted of, or had a civil judgment rendered against them from commission of fraud, or a criminal offence in connection with obtaining attempting to obtain, or performing a public (Federal, State, or Local) transaction or grant under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification, or destruction of records, making false statements, or receiving stolen property;
- c. are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or Local) with commission of any of the offenses detailed in section b. of this certification; and
- d. have not within a three (3) year period preceding this Contract had one or more public transactions (Federal, State, or Local) terminated for cause or default.

E.15. Contractor Commitment to Diversity. The Contractor shall comply with and make reasonable business efforts to exceed the commitment to diversity represented by the Contractor's proposal responding to RFP-328.01-505 (Attachment 6.3, Section B, Item B.13.) and resulting in this Contract.

The Contractor shall assist the State in monitoring the Contractor's performance of this commitment by providing, as requested, a quarterly report of participation in the performance of this Contract by small business enterprises and businesses owned by minorities, women, and persons with a disability. Such reports shall be provided to the state of Tennessee Governor's Office of Business Diversity Enterprise in form and substance as required by said office.

IN WITNESS WHEREOF:

J. F. GRIFFIN PUBLISHING, LLC


CONTRACTOR SIGNATURE

4/23/07
DATE

Drew Kelly, Vice President

PRINTED NAME AND TITLE OF AUTHORIZED CONTRACTOR SIGNATORY (above)

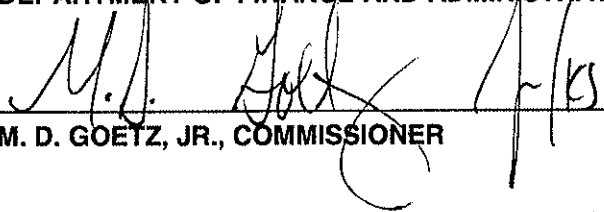
TENNESSEE WILDLIFE RESOURCES AGENCY


GARY T. MYERS, EXECUTIVE DIRECTOR

5-15-07
DATE

APPROVED:

DEPARTMENT OF FINANCE AND ADMINISTRATION:


M. D. GOETZ, JR., COMMISSIONER

6/28/07
DATE

DEPARTMENT OF PERSONNEL:


DEBORAH E. STORY, COMMISSIONER

DATE

COMPTROLLER OF THE TREASURY:


JOHN G. MORGAN, COMPTROLLER OF THE TREASURY

7/2/07
DATE

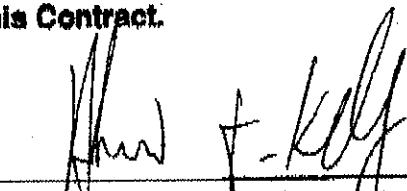
ATTACHMENT 1

ATTESTATION RE PERSONNEL USED IN CONTRACT PERFORMANCE

SUBJECT CONTRACT NUMBER:	
CONTRACTOR LEGAL ENTITY NAME:	J.F. GRIFFIN PUBLISHING, LLC
FEDERAL EMPLOYER IDENTIFICATION NUMBER: (or Social Security Number)	01-0824458

The Contractor, identified above, does hereby attest, certify, warrant, and assure that the Contractor shall not knowingly utilize the services of an illegal immigrant in the performance of this Contract and shall not knowingly utilize the services of any subcontractor who will utilize the services of an illegal immigrant in the performance of this Contract.

SIGNATURE & DATE:



5/15/07

NOTICE: This attestation MUST be signed by an individual empowered to contractually bind the Contractor. If said individual is not the chief executive or president, this document shall attach evidence showing the individual's authority to contractually bind the Contractor.